



City of
Woodson Terrace
Missouri
Minutes

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REGULAR BOARD OF ALDERMEN MEETING

Woodson Terrace City Hall

May 21st, 2026

CALL TO ORDER

A meeting of the Board of Alderman of the City of Woodson Terrace was held on Thursday, May 21st, 2026, at City Hall, 4323 Woodson Road. Mayor Martin presided and called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

Mayor Caroline Martin led the Pledge of Allegiance.

ROLL CALL

Aldermen Present

John Belford
Joseph Earls
Ryan Marshall
Gregory Mills
Lisa Walton
Joan Willey
Maryanne Zaiz

Aldermen Absent

Robert Welby

Also present were Mayor Caroline Martin, City Administrator Doug Zaiz, Director of Public Works Doug Hill, Police Chief Bret Carbray, Police Major Paul Wactor, City Clerk Sarah Piel, and members of the general public.

APPROVAL OF MINUTES

Following a motion from Alderman Zaiz, seconded by Alderman Willey; the Board unanimously approved minutes from April 16th Board Meeting. Motion Carried.

**APPROVAL OF PAYMENT
OF THE BILLS**

Following a motion from Alderman Mills, seconded by Alderman Zaiz; the Board unanimously approved the payment of the bills. Motion carried.

**OPEN FORUM FOR
CITIZENS**

No comment – Mayor Martin did advise the public the city implemented a 3-minute timeline for comments, and you should sign in to speak.

REPORT OF OFFICERS:

POLCE DEPARTMENT

Chief Bret Carbray introduced new officer Tyler Russell.

Chief Carbray proposed to the board the disposal of the park guards, this proposal would save the city approximately \$38,000 annually. He proposed the Police will take place of the park guards, he advised the police are at the park often. There was discussion on pros and cons.

Alderman Mills made a motion to table the proposal, seconded by Alderman Marshall, with all in favor motion passed.

CITY COLLECTOR

City Clerk Sarah Piel gave the collectors report. A copy of the report is available at City Hall.

CITY ADMINISTRATOR

City Administrator Doug Zaiz advised Park guards only ever worked in the evenings. And the City has had problems with the 2 pavilions towards the bottom of the park with glass bottles and it becomes a dangerous situation with employes cleaning the trash cans and with people visiting and glass is broken.

CITY CLERK

City Clerk Sarah Piel gave an update on plans for the 80th anniversary.

Sarah also advised that the current court administrator is leaving and Sarah Earls will be taking her place as court administrator. Natosha is currently on the municipal division bank account. Alderman Mills made a motion to remove Natosha Foley off the municipal division bank account and add Sarah Earls to the account. Alderman Belford seconded. Vote was as follows:

Alderman Belford	“Aye”
Alderman Earls	“Abstain”
Alderman Marshall	“Aye”
Alderman Walton	“Aye”
Alderman Willey	“Aye”
Alderman Zaiz	“Aye”

Motion passed

COURT CLERK

City Clerk Sarah Piel gave court totals for the month in April. \$6,046.64

ALDERMAN COMMENTS

MAYORS COMMENTS

REPORT OF COMMITTEES:

PUBLIC WORKS

**BUDGET, WAGE & JOB
STUDY**

PLANNING & ZONING

**ECONOMIC
DEVELOPMENT**

SPECIAL PROJECTS/PARKS

No Report

Mayor Caroline Martin advised that the turnover is going well. She is excited to get the city opened up again and get more activity within the city and with the residents. Mayor Martin advised the city is planning on having a meet and greet and before a Board meeting and a couple movie nights as well as a great 80th celebration.

Alderman Zaiz gave an update on the pool pump, and pool opening. She also gave an update on the Dollar General Strip.

Alderman Mills made a motion to approve a total of \$13,364 for the purchase of vendors for the 80th anniversary celebration. Alderman Walton seconded. With an all in favor motion passed.

Alderman Mills advised that due to the recent car accident involving a police officer and a drunk driver a new vehicle was needed. He made a motion to approve the purchase of a police vehicle for a total of \$46,909.00 coming out of capital. With an all in favor, motion passed.

Alderman Mills made a motion to approve the purchase and installation of a new Keri Access Control System for a total of \$13,520.00 to be funded through the DEA treasury account. Seconded by Alderman Marshall. With an all in favor, motion passed.

Alderman Mills made a motion to approve the purchase of \$5,150.00 for the yearly maintenance of all city HVAC units, seconded by Alderman Marshall. With an all in favor motion passed.

No Report from committee. Mayor Martin advised the board that she was appointing Alderman Ryan Marshall to the Planning & Zoning committee.

No Report

Alderman Willey announced May's Beautification winners, and also advised the Parks Committee is also wanting to do a few small events like movie nights this summer

VETERAN'S

Mayor Martin advised the Memorial Day Event is this next Monday at 9:30 am and will be a big great event and invited everyone to attend.

ADJOURNMENT

With no further business Mayor Martin adjourned the meeting. Meeting ended at 7:58pm

Respectfully Submitted,

Sarah Piel, City Clerk