



City of
Woodson Terrace
Missouri
Minutes

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BUDGET, WAGE & JOB STUDY MEETING

Woodson Terrace City Hall

May 14th, 2026 – 7:00 pm

CALL TO ORDER

A meeting of the Budget, Wage & Job Study Committee of the City of Woodson Terrace was held on Thursday, May 14th, 2026, at City Hall, 4323 Woodson Road. Chairman Greg Mills presided and called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

All rose and recited the Pledge of Allegiance.

ROLL CALL

Aldermen Present

John Belford

Gregory Mills

Lisa Walton

Maryanne Zaiz

Aldermen Absent

Also present were City Mayor Caroline Martin, Administrator Doug Zaiz, Chief of Police Bret Carbray, Director of Public Works Doug Hill, City Clerk Sarah Piel, Finance Manager Kyla Hill, and Alderman Ryan Marshall

At this time, it was determined a Quorum was present.

APPROVAL OF MINUTES

Chairman Mills asked for a motion to approve the minutes from the March 12, 2026, meeting. Alderman Zaiz made the motion, seconded by Alderman Walton. With a unanimous decision motion passed.

**POLICE DEPARTMENT –
PROXIMITY CARD
SYSTEM**

Chief Bret Carbray presented to the Board a new proximity card system. He advised the current system is out of date and is being discontinued. The proposed card system by Keri Access Control is a new system that works with our current setup, it is a one-time fee for the system totaling \$13,520 and it will come out of the DEA Treasures account. Alderman Walton asked if it could wait until after the new budget was passed and Chief Carbray explained since it is not affecting the general fund it would not affect the budget.

**POLICE DEPARTMENT –
PROXIMITY CARD
SYSTEM CONTINUED**

Alderman Zaiz made a motion to recommend to the Board of Aldermen approval to purchase the proximity card system totaling \$13,520.00. Alderman Walton 2nd the motion. With an all in favor. Motion carried.

**POLICE DEPARTMENT –
NEW POLICE VEHICLE**

Chief Carbray presented to the board a new vehicle proposal to replace the totaled vehicle from the accident that accrued last month. He advised it would come out of Capital improvement for a total of \$ 46,909.00 and this includes the decommissioning of the old vehicle and outfitting the new one. It also is important to note that MIRMA will be paying off the balance of the lease of the totaled vehicle which is \$15,385.05 The total cost to the city is \$22,358.55 including the equipment.

Alderman Beford made a motion to recommend to the Board of Aldermen the approval to purchase the new vehicle for a total of \$46,909.00. Alderman Walton 2nd. With an all in favor. Motion Carried.

**PREVENTATIVE
MAINTENANCE ON
HVAC EQUIPMENT**

Director of Public Works director Doug Hill presented to the board a proposal for preventative maintenance on all of the HVAC systems for all the buildings. Alderman Walton asked if this is something that could wait until the new budget is passed. Doug Hill explained that this was something that was already worked into the current budget.

Alderman Zaiz made a motion to recommend to the Board of Aldermen the approval to pay for preventive maintenance for the HVAC systems totaling \$5,150.00. 2nd by Alderman Beford. With all in favor. Motion carried.

**80th ANNIVERSARY
CELEBRATION**

City Clerk Sarah Piel presented to the board multiple quotes for vendors for the 80h anniversary event totaling \$13,364.00. She told the board most of these vendors require a 50% down payment and if we passed it in this budget year, we still have funds budgeted we have not used and the 50% would be on this budget year and the balance would be paid after the event, on the new year. There was not discussion.

Alderman Belford recommended to the board the approval to purchase a total of \$13,364.00 for vendors for the 80th anniversary event, 2nd by Alderman Walton. With an all in favor. Motion carried.

ADJOURNMENT

With nothing further, the meeting adjourned at 7:15 pm.
Respectfully Submitted,

Sarah Piel, City Clerk