



City of
Woodson Terrace
Missouri
Minutes

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BUDGET, WAGE & JOB STUDY MEETING

Woodson Terrace City Hall

June 11th, 2026 – 7:00 pm

CALL TO ORDER

A meeting of the Budget, Wage & Job Study Committee of the City of Woodson Terrace was held on Thursday, June 11th, 2026, at City Hall, 4323 Woodson Road. Chairman Greg Mills presided and called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

All rose and recited the Pledge of Allegiance.

ROLL CALL

Aldermen Present

John Belford

Gregory Mills

Lisa Walton

Aldermen Absent

Maryanne Zaiz

Also present were Mayor Caroline Martin, Administrator Doug Zaiz, Chief of Police Bret Carbray, Director of Public Works Doug Hill, City Clerk Sarah Piel, Finance Manager Kyla Hill, City Collector Lindsey Serna, and Alderman Ryan Marshall

At this time, it was determined a Quorum was present.

APPROVAL OF MINUTES

Chairman Mills asked for a motion to approve the minutes from the May 14th, 2026, meeting. Alderman Belford made the motion, seconded by Alderman Walton. With a unanimous decision motion passed.

**POLICE DEPARTMENT –
Major & Police Clerk
Positions**

Chief Bret Carbray presented to the Board 2 ordinance changes. One for the Police Major position establishing the position and creating a pay scale for it. He advised former Chief Brown appointed Major Wactor last year with the intent of creating the pay scale in the new budget year.

Chief Carbray also advised he wanted to adjust the pay scale for the police clerk to make it similar to the court clerk position that was updated in March.

**POLICE DEPARTMENT –
CONTINUED**

Alderman Belford made a motion to recommend to the Board of Aldermen approval of these 2 new ordinances establishing the position of Major and adjusting the pay scale of the police clerk. Alderman Walton seconded, the motion. With an all in favor. Motion carried.

**POLICE DEPARTMENT –
Dispatching services**

Chief Carbray advised the board that the City needed to renew their contract with St Louis County for dispatching services, they did increase their pricing significantly, after this year they will look into other places for this service. Alderman Belford made the motion to recommend to the Board of Alderman the approval of the contract for dispatching services between the City and St Louis County for the 26-27 year for a total cost of \$73,875.07. Alderman Walton seconded. With all in favor motion carried.

CITY CLERK – Website

City Clerk Sarah Piel advised the board that the City's current website is not ADA compliant, and it is in need of major updates to become more user friendly and efficient, Sarah presented 2 quotes from top municipal government website platforms, she advised Revize presented a better price point and a few more options. Alderman Belford made a motion to recommend to the board the approval of the Revize web service agreement for a total of \$18,199 one-time cost and then 5 years at \$4,999.00, Alderman Walton seconded. With all in favor motion carried.

**JUNETEENTH AS A CITY
HOLIDAY**

Also presented was a Resolution to recognize Juneteenth as a City Holiday. Alderman Belford made a motion to recommend this to the board seconded by Alderman Walton, with all in favor motion carried.

2026-2027 BUDGET

Also presented was the 2026-2027 budget. Alderman Belford asked about dog tags and asked if we could make more money on them. It was advised that we really only issue them to make sure the animals were up to date on their shots we were not trying to make money on them. Alderman Walton asked why there was about \$400,000 decrease in the parks department from last year to this year. Finance manager Kyla Hill advised that last year there was a restroom project that included a park grant of around \$400,000, that had to be included in the budget and this year's budget there was no grant. Alderman Belford made a motion to recommend the budget to the board of Alderman, seconded by Alderman Walton, with all in favor motion carried.

ADJOURNMENT

With nothing further, the meeting adjourned at 7:21 pm.
Respectfully Submitted,

Sarah Piel, City Clerk