



City of  
**Woodson Terrace**  
Missouri  
**MINUTES**

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Public Works Committee  
June 20th, 2024

**PLEDGE OF  
ALLEGIANCE**

All rose and recited the Pledge of Allegiance.

**CALL TO ORDER**

A meeting of the Public Works Committee of the City of Woodson Terrace was held on June 20th, 2024, at Woodson Terrace City Hall, 4323 Woodson Road. Alderman Zaiz presided and called the meeting to order at 6:45 P.M.

**ROLL CALL**

Aldermen Present

Not Present

John Belford  
Donna Conlon  
Caroline Martin  
Bob McCabe  
Bob Welby  
Joan Willey  
Maryanne Zaiz

**APPROVAL OF  
MINUTES**

Alderman Zaiz asked for a motion to approve the minutes from March 21, 2024.

Alderman Mills made the motion, seconded by Alderman Conlon.

John Belford	AYE
Donna Conlon	AYE
Caroline Martin	AYE
Bob McCabe	AYE
Greg Mills	AYE
Joan Willey	AYE
Maryanne Zaiz	AYE

The following items were discussed,

## MAIN REPORT

Deputy Director of Public works Doug Hill said they had a company called Hilitex come in and level what they could of the pool decks to eliminate as many tripping hazards as possible, Parts of the deck were a little bit dangerous. A couple spots could not be leveled because they were cracked. They are looking into a couple options on fixing those areas.

Public works hired a new Code Enforcer Mike Pelsor. He started on April 29<sup>th</sup>. He is doing a good job.

Doug Hill Asked for the Aldermen to consider amending the current ordinance on Grass violations (Ordinance no. 1995, 8-20-2020). You have to currently give a 10 day notice and he would like to change to 5 day. "By the time 10 days have passed it will be close to a month and by that time it is just pretty out of control.

Deputy Director of Public Works Doug Hill says "The Code Enforcement has started using administrative warrants to enter the property and abate things like, cutting the grass and removing things." That was done under the advisement of the City Attorney to just add a layer of insulation for the city as far as Public Works entering a property. We are entering under a judge's order. It basically takes any and all questions away at that point. "It's working great so far."

Deputy Director of Public Works Doug Hill says he is also looking into re-structuring the Public Works Department, What that is going to look like is still being determined, personnel wise, But we are potentially making some big changes.

Public works is also looking into leasing new trucks, which will be presented at the next finance meeting in July. Three trucks were purchased back in 2010 & 2011 and are in need of replacing. These new trucks would come with new snow plows and salt spreaders within the same lease so we would be able to update old equipment at the same time, if the numbers work.

Alderman Martin asked "On the grass notice does it include overgrowth also, like along the fence line?" Doug Hill Replied, "Yes, it includes any type of overgrowth," Alderman Maryanne Zaiz said "I think it's a good idea to change the notice from 10 days to 5 days". Alderman Martin Says "Yes, if it rains then it would really be tall."

Alderman Caroline Martin says "I have a question about the fire hydrant by 9655 Harold. My neighbor was asking why it has not been painted. It's green now, she called the fire department and they told her they painted it due to the water level, and wants to know when we can get it painted. "Deputy Director of Public Works Doug Hill said "The City cannot touch them."

**ADJOURNMENT**

With nothing further, meeting adjourned at 6:55pm

Respectively Submitted,

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Sarah Piel, City Clerk