



City of  
**Woodson Terrace**  
Missouri

4323 Woodson Road  
Woodson Terrace, MO 63134  
Office: 314-427-2600  
Fax: 314-427-0571

**MINUTES**

Planning and Zoning Committee  
Woodson Terrace City Hall  
May 14th, 2024

**CALL TO ORDER**

A meeting of the Planning and Zoning Committee was held at the City of Woodson Terrace on Tuesday, May 14th, 2024 at City Hall, 4323 Woodson Road.

Mayor Besmer presided and called the meeting to order at 7:00 P.M.

All rose and recited the Pledge of Allegiance.

**ROLL CALL**

| <u>Committee Present</u> | <u>Committee Absent</u> |
|--------------------------|-------------------------|
| Willey                   | Marie Swaim             |
| Martin                   | Ken Carpenter           |
| Zaiz                     | Gordon McNair           |
|                          | Chris Muller            |

Also present were:

Mayor Besmer  
City Engineer Vijay Bhasin  
City Administrator Doug Zaiz  
Interim City Clerk Sarah Piel

**APPROVAL OF  
MINUTES APRIL  
16, 2024**

City Clerk Sarah Piel asked for a motion to approve the minutes from April 16, 2024. Alderman Martin made the motion, seconded by Alderman Willey.

|        |     |
|--------|-----|
| Martin | Aye |
| Willey | Aye |
| Zaiz   | Aye |

**Review of Sign  
Ordinance**

**Chapter 405**

City Engineer Vijay Bhasin explained the current sign ordinance needed to be updated; he said the main items that are being updated are on pages six, seven, eight and nine. He stated that the important changes are defining and clarifying things. He pointed out a change to clarify the City Administrator would provide the permits for signs. Mr. Bhasin went on to say another important change is that all drawings for a wall



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or roof sign installation shall be signed, sealed and dated by a Missouri licensed Engineer to insure all codes and public safety requirements are met. Page 9 is defining the "C-1", C-2 and "C-3" Districts detached business signs and there heights and outline areas.

In the "C-1 District one detached business sign should not exceed thirty feet in height or one hundred and fifty square feet in outline area per facing is allowed.

In the "C-2" District, one detached business sign not exceeding fifty feet in height or one hundred and fifty square feet in outline area facing is allowed.

In the "C-3" and "C-4" Districts one detached business sign not exceeding thirty feet in height above street level nor fifty square feet in outline area per facing is allowed. (Document is attached to see the changes.)

Alderman Martin made a motion to recommend the new ordinance for Chapter 405  
Seconded by Willey.

Martin Aye  
Willey Aye  
Zaiz Aye

Motion Passed.

With nothing further, meeting adjourned at 7:22pm

**ADJURNMENT**



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