



City of  
**Woodson Terrace**  
Missouri

4323 Woodson Road  
Woodson Terrace, MO 63134  
Office: 314-427-2600  
Fax: 314-427-0571

## MINUTES

### CALL TO ORDER

A meeting of the Board of Alderman of the City of Woodson Terrace took place on Thursday, October 19, 2023 in the Board Chambers. Notice of the meeting was placed on the bulletin board, website, and social media.

Mayor Besmer presided and called the meeting to order at 7:00 pm.

Mayor Besmer led the Pledge of Allegiance.

Alderman Present

Not Present

Donna Conlon  
Issac Erpenbach  
Caroline Martin  
Robert McCabe  
Greg Mills  
Bob Welby  
Joan Willey  
Maryanne Zaiz

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Following roll call, City Collector Kyla Hill reported a quorum was present.

Also present: Chief Dominic Orlando, City Administrator Doug Zaiz, City Attorney Ed Sluys, Deputy Director of Public Works Doug Hill and members of the general public.

Mayor asked for a motion to approve the minutes from the previous meeting. Alderman Caroline Martin made the motion, and it was seconded by Greg Mills.

Donna Conlon  
Issac Erpenbach  
Caroline Martin  
Robert McCabe  
Greg Mills  
Bob Welby  
Joan Willey  
Maryanne Zaiz

### APPROVAL OF MINUTES –

### PAYMENT OF BILLS

### OPEN FORUM FOR RESIDENTS

Mayor opened the floor to the public.

Jacqueline Brown of 9849 invited all board members & City Employees to a meet and greet with the new Pastor of New Beginnings Church, Lance Franklin. It's taking place at the Community Center on Saturday, October 21, 2023, from 4:00-7:00 pm. She also said that on her way in she saw large contractor type trucks loaded up with concrete and other things, and she has seen them there before and let us know. Chief said they have stickered them, and the P.D. will have to follow up.

Next, Ron Hogan, of 1530 Pheasant Ridge Drive, Ellisville, MO 63011 spoke briefly, thanking all the elected officials, City employees, P.D., and residents of Ward 4 for graciously letting him represent them for 30 years.



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**REPORT OF  
OFFICERS**

**Chief of Police**

Dominic Orlando reminded the board that there will be a Neighborhood Watch Meeting on Thursday, October 26<sup>th</sup> at 6:30 pm., at the Community Center. It will be the last one of the year. Also, there will be two events on October 28<sup>th</sup>; from 10am-2pm they will be doing a DEA drug takeback event, and from 4-7 they, & City Hall will be doing a Trunk-or-Treat & P.D. Open House where kids will get candy, hot dogs, chips, water, and the opportunity to view emergency vehicles & SWAT team gear.

They've got new in car dispatch software that all the officers have been using.

In collaboration with area municipalities the joint task force has set up 6 more dates coming up before the end of the year. At this point Chief Orlando showed the board a tire deflator device that our officers have trained with, and explained how this can assist with pursuits. Our department has one more deflator ordered, and plans to order a third one later.

Next, Chief put in an emergency request to purchase ammo as soon as possible since the situation in the Middle East is spurring the Federal Government to halt ammo production for civilians and law enforcement in order to produce it solely for the military. Chances of getting ammo in 2024 are slim. Mayor suggested we go ahead and place the order, and it can be voted on during the Finance Committee Report at this meeting.

Lastly, Chief said they are looking for a new Park Ranger to replace Floyd Manager, who recently retired.

Caroline Martin spoke at this time and said that she is attending the Citizens Class, and at a recent class she saw an outstanding skills demonstration of six K-9's. She said our new K-9, Diesel did an impressive job.

**Collector**

City Collector Kyla Hill read the Collector's report into the record. It is on file at City Hall. As Ellie Crane is out sick, Kyla Hill gave the October court totals of \$1,377.00.

**City Clerk/Court  
Clerk**

Doug Zaiz reported that the bid award for repairing our streets went to PLM. They will hopefully be coming to Woodson Terrace next week. They will post all signage during their work. They are going to patch the areas that have major damage first, then crack & seal all the streets, including the newly patched areas, which will form a barrier to water seepage, and freezing to prevent more damage in the winter. Crack sealing may become a normal preventative maintenance issue that either our Public Works crew starts to do, or we go out for bid on it, as needed.

**City Administrator**

MSD has a sewer project in the works that will affect parts of Ward 1 & 2. It will start at the walkway at 9400 block of Harold, south to Edmundson, turn west at Muriel into unincorporated St. Louis Co., exit south and slightly west, exiting at the creek in Breckenridge Hills. Hopefully it will help all in that area of Woodson Terrace with drainage issues they have suffered.

**City Attorney**

Ed Sluys said he has a couple of things to address at the end of the meeting.



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**Alderman Comments**

Alderman Willey asked if there is anything new with the strip malls. Mayor replied that we're holding *all* the business licenses on each owner's property until they bring everything at all their locations up to code.

Alderman Willey brought up whether or not Dollar General will stay open since they are located in a strip mall that has code violations. Mayor explained that their business license is being held, but the owners are most likely still collecting rent from Dollar General, and that the City will not get in the middle of that, but theoretically the owners shouldn't be able to collect rent. Then Joan asked about the old Grone's property, and a short discussion ensued about the same issues with it.

Caroline Martin brought up an issue with a house on the 9600 block of Corregidor where senior residents received a warning for leaves. She said the leaves are from a neighbor's yard, and the residents aren't able to clean them up themselves, and have no funds to pay someone else to do so.

Bob Welby brought up a Spectrum truck that sits at 9500 Harold every night. Chief said he will have the officers address it. He's not sure who the vehicle is registered to.

**Mayor Comments**

Mayor Besmer explained that Janie Sauer is retiring October 31<sup>st</sup>. Kyla Hill will move into the Finance Manager position, and a new employee, Sarah Piel will become the City Collector. Consequently we will have to go to St. John's bank to make some changes on signees on the accounts.

Mayor made a motion to:

Remove Janet Sauer from all of the bank accounts that the City has at St. John's bank.  
Add Sarah Piel, City Collector, who is part of the Finance Department, as a designated signee on to the bank accounts listed below along with Kyla Hill, Doug Zaiz and

Lawrence Besmer:

Treasurers	153-1040
Collectors	1531200
Capital Improvement	456-1320
Municipal Court Bonds	456-1440
Sewer Lateral	465-6540
Municipal Court CVC	153-1220
Parks & Storm Water	471-7277
General Revenue	469-6780
Economic Development	478-4101
Police Escrow K9	486-2250
Public Safety	490-2610
Lodging Hospitality Mgmt.	490-1915
Attorney OHM	490-2602



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On the two DEA accounts listed below, Dominic Orlando, Doug Zaiz, Kyla Hill, and Lawrence Besmer will be the designated signees.

DEA Justice 490-8268

DEA Treasurers 471-7285

Alderman Mills made the motion to become effective 11/1/2023, and Isaac Erpenbach seconded.

Donna Conlon  
Issac Erpenbach  
Caroline Martin  
Robert McCabe  
Greg Mills  
Bob Welby  
Joan Willey  
Maryanne Zaiz  
Motion passes.

**Report of  
Committees**

**Public Works**

Alderman Zaiz gave the report: The meeting was held prior to this board meeting. Public Works has made some improvements to the Pool House, and now they're going out for bids to replace the roof of it. We're also getting bids for dead wooding trees, and some tree removal at JLB Park. We're also looking for a Code Enforcer/Housing Inspector. Two Public Works trucks will need to be replaced. And once the Community Center is paid off we will be looking at replacing the Public Works building.

**Budget Job and  
Wage**

Alderman Mills gave the report: Meeting was held 10/12/23. There were two things on the agenda, but now there are three. The first item the finance committee recommends is \$4,000 for SRT membership & fees. SRT stands for Swat Refresher Training. This money will come from Prop P funds. Greg asked for a motion for this. Alderman Conlon made the motion, seconded by Alderman Martin.

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The second agenda item that the committee recommends is \$18,450.00 to buy & set up the Flock cameras, and \$9,000 for the annual maintenance of them. Alderman Mills then explained what the Flock cameras are, where they will be located, and how they will help our P.D., as well as help us coordinate with surrounding areas. Chief Orlando expanded on some information about how the cameras work and how the P.D. can use the information to help officers locate felons in our area. He also explained that MODOT has already approved the locations for the cameras. He let the board know Lisa Dunn, representing Flock was present to answer any questions. Some discussion ensued, and Lisa answered some questions by the aldermen.

Alderman Mills asked for a motion for the purchase and maintenance of the cameras using Prop P funds. Alderman Erpenbach made the motion, seconded by Alderman Willey.

Donna Conlon  
Issac Erpenbach  
Caroline Martin  
Robert McCabe  
Greg Mills  
Bob Welby  
Joan Willey  
Maryanne Zaiz  
Motion passes.

The third item the committee recommends is \$6,500.00 for an ammunition purchase for the Police Department. The funds will come from City funds. Alderman Mills asked for a motion for this purchase. Alderman Conlon made the motion, seconded by Alderman Martin

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**Parks and Special  
Projects**

Alderman Willey gave the Beautification Awards for September:  
Alderman Willey reminded us that there's a container in the lobby for collecting food items for Ritenour food pantry.  
Also, the Park Board is discussing a Christmas tree lighting for this Christmas season, and should have more details on that at the next Board meeting.

**Veteran's  
Committee**

Alderman Martin said their meeting was on Tuesday, October 3, 2023. They worked on planning the Veteran's Day program. It will start at 9:30 on Veteran's Day, November 11<sup>th</sup>, pending any weather cancellation. It will be held at JLB Park, under the Veterans' flags. Everyone is welcome to attend. The VFW and the City will be doing the military procedures. There will be a guest speaker who is an active duty Marine.

At this point Mayor said he neglected to introduce everyone to Bradley Thomas, Vice-President of the Ritenour School Board.

Mr. Thomas stood and introduced himself, and invited Board members to an event in February at the Ritenour Co-Care Food Pantry, where a dinner will be served, a tour given, and a program presented to learn more about the facility, along with other things that the school district is doing.

At this point Mayor asked for a motion for the board to go into a closed session for legal discussion with counsel, referencing RSMO Section 610.021.1: Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Alderman Mills made the motion, seconded by Alderman Martin. Motion passed (roll call vote) unanimously.

**Closed session**

The Board moved to closed session at 7:47 pm.  
After the closed session, the meeting was adjourned at 8:20 pm.

**Adjourn**

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Ellie Crane  
City Clerk  
City of Woodson Terrace