



City of
Woodson Terrace
July 16, 2026

4323 Woodson Road
Woodson Terrace, MO 63134
Office: 314-427-2600
Fax: 314-427-0571

BOARD OF ALDERMAN MEETING

7pm

- 1) CALL TO ORDER**
- 2) PLEDGE OF ALLEGIANCE**
- 3) ROLL CALL**
- 4) APPROVAL OF MINUTES (June 18th, 2026)**
- 5) APPROVE PAYMENT OF BILLS**
- 6) OPEN FORUM FOR CITIZENS**

- 7) REPORT OF OFFICERS:**
 - A. POLICE DEPARTMENT**
 - B. COLLECTOR**
 - C. CITY ADMINISTRATOR**
 - D. CITY CLERK**
 - E. COURT CLERK**
 - F. ALDERMAN COMMENTS**
 - G. MAYOR**

- 8) REPORT OF COMMITTEES:**
 - A. M. ZAIZ – PUBLIC WORKS COMMITTEE**
 - B. MILLS – BUDGET, WAGE & JOB STUDY COMMITTEE**
 - C. MILLS – PLANNING & ZONING COMMITTEE**
 - D. MILLS– ECONOMIC DEVELOPMENT COMMITTEE**
 - E. WILLEY –PARK BOARD COMMITTEE**
 - F. C. MARTIN – VETERAN’S COMMITTEE**
 - G. C.MARTIN – SPECIAL PROJECTS**

- 9) LEGISLATION**
 - 1. BILL 2256**

AN ORDINANCE IMPOSING NEW TRAFFIC RESTRICTIONS ON CERTAIN STREETS AND AMENDING TABLE III-A OF SCHEDULE III OF TITLE III OF THE MUNICIPAL CODE TO REFLECT SUCH ADDITIONAL PARKING RESTRICTIONS



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2. RESOLUTION R7-2026

A RESOLUTION ESTABLISHING THE "DRIVEWAY ACCESS SNOW REMOVAL PROGRAM", ADOPTING A POLICY AND APPLICATION FOR THOSE ELIGIBLE FOR PARTICIPATION IN THE PROGRAM, AND AUTHORIZING STAFF TO IMPLEMENT SUCH PROGRAM

3. RESOLUTION R8-2026

A RESOLUTION AUTHORIZING TWO CONTRACTS FOR SERVICES ASSOCIATED WITH STREET IMPROVEMENTS TO CERTAIN STREETS AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE SUCH CONTRACTS

10) ADJOURN

"Notice: The Board of Aldermen may at any time during this meeting vote to enter closed session pursuant to Section 610.021 RSMo. to discuss Legal (1), real estate (2), personnel actions (3), contracts (12), or personnel records (13), or any other matter which is considered closed under the law."



City of
Woodson Terrace
Missouri
Minutes

4323 Woodson Road
Woodson Terrace, MO 63134
Office: 314-427-2600
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www.woodsonterrace.net

REGULAR BOARD OF ALDERMEN MEETING

Woodson Terrace City Hall

June 18th, 2026

CALL TO ORDER

A meeting of the Board of Alderman of the City of Woodson Terrace was held on Thursday, June 18th, 2026, at City Hall, 4323 Woodson Road. Mayor Martin presided and called the meeting to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

Mayor Martin led the Pledge of Allegiance.

ROLL CALL

Aldermen Present

John Belford
Joseph Earls
Ryan Marshall
Gregory Mills
Lisa Walton
Robert Welby
Maryanne Zaiz

Aldermen Absent

Joan Willey

Also present were Mayor Caroline Martin, City Administrator Doug Zaiz, Director of Public Works Doug Hill, Chief of Police Bret Carbray, Police Major Paul Wactor, City Clerk Sarah Piel City Collector Lindsey Buxman Serna and members of the general public.

APPROVAL OF MINUTES

Following a motion from Alderman Mills, seconded by Alderman Marshall; the Board unanimously approved minutes from May's Board Meeting. Motion carried.

**APPROVAL OF PAYMENT
OF THE BILLS**

Following a motion from Alderman Mills, seconded by Alderman Zaiz, the Board unanimously approved the payment of the bills. Motion carried.

**OPEN FORUM FOR
CITIZENS**

Resident Corrie Patton at 9542 Margo Ann asked about the Vacant hotel with the Fence, Mayor Martin advised that is being delt with in the courts right now.

**OPEN FORUM FOR
CITIZENS**

Resident Marsha Patton at 9220 Corregidor wanted to ask about the Park Ranger position. Mayor Martin advised she will talk about it later in this meeting.

CHIEF OF POLICE

Chief Carbray gave the report of the traffic study that included recommendations for no parking signs in multiple locations. A copy is available at City Hall.

He also gave an update about a missing persons case that was solved.

CITY COLLECTOR

City Collector Lindsey Buxman Serna announced the May Collector's Report. The official document is available at City Hall.

No Report

CITY ADMINISTRATOR

No Report

CITY CLERK

City Collector Sarah Piel announced the Court totals for May, \$12,623.80.

COURT CLERK

**ALDERMEN
COMMENTS**

Alderman Walton wanted to discuss ways to help residents that live on these streets that have limited parking. Also asked was if service vehicles were able to park on the no parking streets. It was advised that yes temporary service vehicles will be allowed to park on the street while doing business at the property.

MAYOR

Mayor Martin advised everyone that the city will hire a full time Park Ranger so we will have 2 park rangers instead of getting rid of them all together.

Mayor also advised that a mammogram bus will be coming to City Hall on August 14th from 10am-2pm

COMMITTEES:

PUBLIC WORKS

Alderman Zaiz gave the report for Public Works.

BUDGET, WAGE & JOB STUDY

Alderman Belford made a motion for the approval of the Revize agreement for a new website. The cost is \$18,199.99 for year 1, then year 2-5 is \$4,999.000 seconded by Alderman Walton. The vote was as follows:

Alderman Belford	"Aye"
Alderman Earls	"Aye"
Alderman Marshall	"Aye"
Alderman Mills	"Aye"
Alderman Walton	"Aye"
Alderman Welby	"Aye"
Alderman Zaiz	"Aye"

Motion Passes.

PLANNING & ZONING

No Report

ECONOMIC DEVELOPMENT

No Report

SPECIAL PROJECTS/ PARK BOARD

No Report

VETERANS COMMITTEE

Mayor Martin advised that the Memorial ceremony went great and a meeting next week will take place to discuss the 80th anniversary upcoming event.

APPROVAL OF LIQUOR LICENSE

Mayor Martin asked for approval of the liquor licenses for the following businesses:

A-1 Liquor and Tobacco, the type is –Intoxicating Liquor – All Kinds Original Package, Sunday Sales, and Tasting

**APPROVAL OF
LIQUOR LICENSE**

Motion made by Alderman Mills, seconded by Alderman Belford.

Alderman Belford	"Aye"
Alderman Earls	"Aye"
Alderman Marshall	"Aye"
Alderman Mills	"Aye"
Alderman Walton	"Aye"
Alderman Welby	"Aye"
Alderman Zaiz	"Aye"

Motion Passes.

**Hilton/Hampton Inn St. Louis Airport, the type is – Intoxicating Liquor – All
Kinds by the drink and Sunday Sales**

Motion was made by Alderman Mills, seconded by Alderman Zaiz.

Alderman Belford	"Aye"
Alderman Martin	"Aye"
Alderman Mills	"Aye"
Alderman Stewart	"Aye"
Alderman Welby	"Aye"
Alderman Willey	"Aye"
Alderman Zaiz	"Aye"

Motion Passes.

**Hyatt Select / Mahant Krupa LLC. the type is – Intoxicating Liquor – All
Kinds by the drink and Sunday Sales**

Motion made by Alderman Mills, seconded by Alderman Earls.

Alderman Belford	"Aye"
Alderman Earls	"Aye"
Alderman Marshall	"Aye"
Alderman Mills	"Aye"
Alderman Walton	"Aye"
Alderman Welby	"Aye"
Alderman Zaiz	"Aye"

Motion Passes.

**APPROVAL OF
LIQUOR LICENSE -
CONTINUED**

**Malintzi Mexican Grocery Store, Bravoco Inc – Intoxicating Liquor – All Kinds
Original Package, Malt Liquor by the Drink, and Sunday Sales**

Motion made by Alderman Mills, seconded by Alderman Earls.

Alderman Belford	“Aye”
Alderman Earls	“Aye”
Alderman Marshall	“Aye”
Alderman Mills	“Aye”
Alderman Walton	“Aye”
Alderman Welby	“Aye”
Alderman Zaiz	“Aye”

Motion Passes.

**Yesterday’s Bar and Grill – Intoxicating Liquor – All Kinds by the Drink and
Sunday Sales**

Motion made by Alderman Zaiz, seconded by Alderman Mills.

Alderman Belford	“Aye”
Alderman Earls	“Aye”
Alderman Marshall	“Aye”
Alderman Mills	“Aye”
Alderman Walton	“Aye”
Alderman Welby	“Aye”
Alderman Zaiz	“Aye”

Motion Passes.

Rize & Event Banquet Center – Intoxicating Liquor – All Kinds by the Drink

Motion made by Alderman Mills, seconded by Alderman Walton. With the terms the applicant pays their personal property taxes before they receive their license.

Alderman Belford	“Aye”
Alderman Earls	“Aye”
Alderman Marshall	“Aye”
Alderman Mills	“Aye”
Alderman Walton	“Aye”
Alderman Welby	“Aye”
Alderman Zaiz	“Aye”

Motion Passes.

**APPROVAL OF
LIQUOR LICENSE -
CONTINUED**

**Double Tree St. Louis Airport Underground Burger Bar – Intoxicating Liquor –
All Kinds by the Drink and Sunday Sales**

Motion was made by Alderman Mills, seconded by Alderman Zaiz, with the terms the business pay their personal property taxes before the license is issued.

Alderman Belford	“Aye”
Alderman Earls	“Aye”
Alderman Marshall	“Aye”
Alderman Mills	“Aye”
Alderman Walton	“Aye”
Alderman Welby	“Aye”
Alderman Zaiz	“Aye”

Motion Passes.

APPOINTMENTS

Mayor Martin made the following appointments with a unanimous vote for the following:

City Attorney – One Year – Stephanie Karr
City Administrator – Two Years – Doug Zaiz
Chief of Police – One Year – Bret Carbray
Judge – Two Years – Kelly Clarkin
Prosecutor – Two Years – Kyle Cronin

Alderman Marshall made a motion to accept the appointments made by Mayor Martin seconded by Alderman Walton. With all in favor motion carried.

**COMMITTEE
APPOINTMENTS**

Alderman Mills made a motion to appoint Sarah Piel as City Clerk, Seconded by Alderman Marshall, with an all in favor motion carried.

Alderman Marshall Made a motion to appoint Greg Mills as President of the Board, seconded by Alderman Walton. With an all in favor motion carried.

Mayor Martin made the following Committee Appointments

Budget, Wage and Job Study – 1 Year Term
Greg Mills – Chair

Public Works – 1 Year Term
Maryanne Zaiz – Chair

Parks – 1 Year Term
Joan Willey – Chair

Planning and Zoning – 4 Year Term
Greg Mills – Board Liaison

COMMITTEE
APPOINTMENTS

LEGISLATION:

**BILL 2253 CHIEFS
SECRETARY TITLE AND
POLICE CLERK SALARY**

**BILL 2254
COMPENSATION FOR
POLICE MAJOR**

Board of Adjustment – 4 Year Term -Jerry Carney – Chair

Economic Development – 4-year term - Greg Mills - Chair

Mayor Martin called for a motion to have Bill 2253 introduced and read twice by title only. Alderman Walton made the motion, seconded by Alderman Marshall, and unanimously carried. Bill 2253 reads:

AN ORDINANCE AMENDING ORDINANCE 2076 OF THE CITY OF WOODSON TERRACE TO CHANGE THE POSITION TITLE OF CHIEF'S SECRETARY TO POLICE CLERK/EVIDENCE CLERK AND AMEND THE PAY SCALE OF THE POLCE CLERK

Introduced by Alderman Greg Mills, read by title only. With no discussion; read a second time by title only. The vote thereon was as follows:

Alderman Belford	"Aye"
Alderman Earls	"Aye"
Alderman Marshall	"Aye"
Alderman Mills	"Aye"
Alderman Walton	"Aye"
Alderman Welby	"Aye"
Alderman Zaiz	"Aye"

Bill 2253 passes and becomes Ordinance 2095.

Mayor Martin called for a motion to have Bill 2254 introduced and read twice by title only. Alderman Marshall made the motion, seconded by Alderman Walton, and unanimously carried. Bill 2254 reads:

AN ORDINANCE AMENDING ORDINANCE 2077 OF THE CITY OF WOODSON TERRACE, RELATING TO THE COMPENSATION OF MEMBERS OF THE POLICE DEPARTMENT BY REVISING CERTAIN COMPENSATION PROVISIONS, ADDING THE POSITION OF MAJOR, AND ESTABLISHING COMPENSATION THEREFOR.

Introduced by Alderman Greg Mills, read by title only. With no discussion; read a second time by title only. The vote thereon was as follows:

Alderman Belford	"Aye"
Alderman Earls	"Aye"
Alderman Marshall	"Aye"
Alderman Mills	"Aye"
Alderman Walton	"Aye"

BILL 2254
COMPENSATION FOR
POLICE MAJOR

Alderman Welby	“Aye”
Alderman Zaiz	“Aye”

Bill 2254 passes and becomes Ordinance 2096.

BILL 2255
ADOPTING THE 2026-
2027 BUDGET

Mayor Martin called for a motion to have Bill 2255 introduced and read twice by title only. Alderman Mills made the motion, seconded by Alderman Marshall, and unanimously carried. Bill 2255 reads:

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF WOODSON TERRACE FOR THE FISCAL YEAR COMMENCING JULY 1, 2026 AND ENDING JUNE 30,2027, MAKING APPROPRIATIONS FOR THE EXPENDITURES PROVIDED FOR IN SAID BUDGET

Introduced by Alderman Greg Mills, read by title only. With no discussion; read a second time by title only. The vote thereon was as follows:

Alderman Belford	“Aye”
Alderman Earls	“Aye”
Alderman Marshall	“Aye”
Alderman Mills	“Aye”
Alderman Walton	“Aye”
Alderman Welby	“Aye”
Alderman Zaiz	“Aye”

Bill 2255 passes and becomes Ordinance 2097.

RESOLUTION R4-2026
RECOGNIZING
JUNETEENTH AS
CITY HOLIDAY

Mayor Martin called for a motion to have Resolution R4-2026 introduced and read by title only. Alderman Walton made the motion, seconded by Alderman Earls, and unanimously carried. Resolution R4-2026 reads:

A RESOLUTION ESTABLISHING JUNE 19 (“JUNETEENTH”) AS A RECOGNIZED CITY HOLIDAY AND AMENDING THE PERSONNEL POLICIES AND PROCEDURES REGARDING THE SAME

Introduced by Alderman Greg Mills, read by title only. The vote thereon was as follows:

Alderman Belford	“Aye”
Alderman Earls	“Aye”
Alderman Marshall	“Aye”
Alderman Mills	“Aye”
Alderman Walton	“Aye”
Alderman Welby	“Aye”
Alderman Zaiz	“Aye”

Motion passes.

**RESOLUTION R5-2026
POLICE
DISPATCHING
CONTRACT**

Mayor Martin called for a motion to have Resolution R5-2026 introduced and read twice by title only. Alderman Earls made the motion, seconded by Alderman Walton, and unanimously carried. Bill 2255 reads:

A RESOLUTION AUTHROIZING THE MAYOR TO EXECUTE THE COORDINATED COMMUNICATIONS AND COMPUTER – ASSISTED REPORT ENTRY SERVICE AGREEMENT BY AND BETWEEN ST. LOUIS COUNTY, MISSOURI, AND THE CITY OF WOODSON TERRACE, MISSOURI.

Introduced by Alderman Greg Mills, read by title only. With no discussion; read a second time by title only. The vote thereon was as follows:

Alderman Belford	“Aye”
Alderman Earls	“Aye”
Alderman Marshall	“Aye”
Alderman Mills	“Aye”
Alderman Walton	“Aye”
Alderman Welby	“Aye”
Alderman Zaiz	“Aye”

Motion passes.

**RESOLUTION R6-2026
PARKS COMMITTEE
AND SPEACIAL
PROJECTS
COMMITTEE**

Mayor Martin called for a motion to have Resolution R6-2026 introduced and read by title only. Alderman Marshall made the motion, seconded by Alderman Walton, and unanimously carried. Resolution R6-2026 reads:

A RESOLUTION ESTABLISHING A PARKS ADVISORY COMMITTEE AND A SPECIAL PROJECTS ADVISORY COMMITTEE FOR THE CITY OF WOODSON TERRACE, MISSOURI, AND FURTHER ABOLISHING THE EXISTING PARKS AND SPECIAL PROJECTS ADVISORY COMMITTEE

Introduced by Alderman Greg Mills, read by title only. The vote thereon was as follows:

Alderman Belford	“Aye”
Alderman Earls	“Aye”
Alderman Marshall	“Aye”
Alderman Mills	“Aye”
Alderman Walton	“Aye”
Alderman Welby	“Aye”

Motion passes.

Mayor Martin advised the Board that the agreement between Laura Madden and the City has ended.

ADJOURNMENT

With nothing further Mayor Martin called for a motion for adjournment. Alderman Mills made the morion, seconded by Alderman Zaiz. With all in favor, motion carried. The meeting ended at 8:05pm

Respectfully Submitted,



Woodson Terrace Police Department

Monthly Report

June 2026



Excellence From Training

06/02 & 06/04 - Officers completed their annual Night Fire qualification course for firearms.

06/23 & 06/25 - Officers completed Phase II of the department's quarterly Defensive Tactics training program.

Department Highlights



The Woodson Terrace PD continues to expand its community partnerships with Reserve Officer Justin Dertinger serving as the department's liaison to the Missouri Special Olympics. Officer Dertinger will dedicate his time as a volunteer representative of the department, supporting Special Olympics programs and advancing the department's mission of service and community involvement.

Calls for Service

Crimes against Person	
Homicide	0
Sexual Assaults	0
Robbery / Car Jacking	0
Assaults	2
Peace Disturbance	11
Domestic	10
Kidnapping	1 (Dom)
Mental Health	1
Property Crimes	
Bombing / Arson	0 / 0
Burglary - Residential	0
Burglary - Business	1
Destruction of Property	6
Frauds / ID Theft	1
Larceny - Shoplifting	7
Larceny - from Vehicle	1
Stolen Vehicles	3
Trespassing	8
Recovered Weapons	3
Leaving Scene of Accident	0
Auto Accidents	2

Key Incident Calls for Service	
Alarm Calls	22
Animal Calls	5
Check the Welfare	9
Motorist Assists	3
Community Relations	0
Solicitors	0
Suspicious Person / Vehicle	4 / 12
Fireworks	3
Arrests Made	
Adults	16
Juveniles	0
Arrest Types	
FTA / Fugitive	1
Non-Traffic Arrest	10
Traffic Arrest	5
Self-Initiated Patrol	
Area / Vacation Checks	1
Business Checks	104
Traffic Stops	159
Summonses Issued	125
Total Calls for Service	750

COLLECTOR'S REPORT JUNE 2026

Mayor, Board of Aldermen:

I HEREWITH SUBMIT MY REPORT ON COLLECTIONS FOR THE MONTH OF JUNE, 2026.

ECONOMIC DEVELOPMENT TAX	\$	65,528.09	
PUBLIC SAFETY TAX	\$	24,272.07	
CAPITAL IMPROVEMENT TAX	\$	55,698.88	
PARKS/STORM WATER	\$	65,528.09	
USE TAX	\$	8,751.36	
1 CENT SALES TAX	\$	127,096.99	
1/4 CENT TAX	\$	31,868.90	
REAL ESTATE TAX	\$	3,483.13	
REAL ESTATE TAX INTEREST	\$	408.35	
PERSONAL PROPERTY TAX	\$	513.32	
PERSONAL PROPERTY TAX INTEREST	\$	106.47	
ROAD & BRIDGE	\$	909.44	
ROAD & BRIDGE INTEREST	\$	127.03	
VEHICLE LICENSE FEE	\$	373.50	
VEHICLE LICENSE INTEREST	\$	0.44	
SEWER LATERAL TAX	\$	194.04	
SEWER LATERAL INTEREST	\$	0.23	
FUEL TAX	\$	14,713.08	
VEHICLE SALES TAX	\$	3,668.42	
VEHICLE FEE INCREASE	\$	1,685.05	
CIGARETTE TAX	\$	670.00	
UTILITY TAX	\$	30,903.83	
OTHER:			
BUILDING PERMITS	\$	513.00	
CAT/DOG LICENSE	\$	6.00	
TOWN HALL RENTAL	\$	350.00	
OCCUPANCY INSPECTIONS	\$	2,540.00	
OCCUPANCY PERMITS	\$	70.00	
SWIMMING POOL	\$	1,505.00	
LIQUOR LICENSE	\$	-	
MERCHANT LICENSE	\$	-	
POLICE REPORTS	\$	130.00	
MUNICIPAL COURT	\$	502.00	
COURT COSTS	\$	48.00	
POLICE TRAINING	\$	8.00	
POLICE OFFICER STANDARDIZED TRAINING	\$	4.00	
BIOMETRIC VERIFICATION SYSTEM FEE	\$	8.00	
REIMBURSEMENTS - SPECIALS	\$	285.00	
BA/BF	\$	-	
Subtotal	\$		442,469.71

MISCELLANEOUS:

Municipal Court - May end of month	\$	11,905.80	
MIRMA - Claim Reimbursement	\$	24,550.45	
Bid packets for asphalt project	\$	600.00	
Planning & Zoning fees	\$	1,100.00	
Partial refund of Election Fees	\$	144.13	
Vendor Fees - 80th Celebration	\$	345.00	
HIS/ICE Overtime Reimbursements	\$	2,974.16	
Charter Franchise Fee	\$	-	
	\$	-	
Total:			\$ 484,089.25

DEPOSIT TO PARK/STORM ACCOUNT	\$	65,528.09	
DEPOSIT TO CAPITAL IMPROVEMENT ACCOUNT	\$	55,698.88	
DEPOSIT TO ECONOMIC DEV. ACCOUNT	\$	65,528.09	
DEPOSIT TO SEWER LATERAL ACCOUNT	\$	194.04	
DEPOSIT TO PUBLIC SAFETY	\$	24,272.07	
DEPOSIT TO TREASURER	\$	272,868.08	
TOTAL:			\$ 484,089.25

Bonds posted	\$	-	
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CRIME VICTIMS COMPENSATION FUND	\$	30.00	
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95% OF 4 CASES @ 7.50

CHECK 1474 FOR \$28.50 REMITTED TO MISSOURI DEPT. OF REVENUE

I herewith submit that the above is a true and correct statement of all collections for the City of Woodson Terrace for the month of June, 2026.


Lindsey Buxman Serna, Collector


Kyla Hill, Finance Manager

Woodson Terrace Police Department

Chief of Police
Chief Bret Carbray



Asst Chief of Police
Major Paul Wactor

To: Mayor and Board of Aldermen, Finance Committee
From: Chief Bret Carbray
Reference: New Vehicle Purchase Summary
Date: July 2, 2026

Attached is a detailed Request for Purchase (RFP) prepared by Lt. Anton. The request includes the following:

Item	Funding Source	Amount
2025 Ford Police Interceptor Utility (PIU)	Police Capital Funds	\$41,820.00
Purchase and Installation of Emergency Equipment	General Fund	\$7,353.00
2026 Ford Explorer Active	Police Capital Funds or Federal Grant Funds	\$45,000.00
Purchase and Installation of Emergency Equipment	General Fund or Federal Grant Funds	\$4,169.95
Decommission of 2020 Dodge Charger (Lt. Anton's assigned vehicle)	General Fund	\$385.05

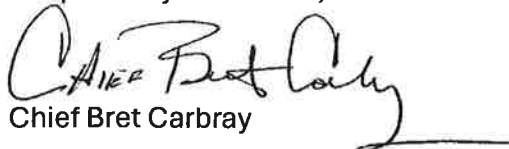
Total Request: \$98,728.00

If the RFP is approved, the 2025 Ford Police Interceptor Utility will be ordered immediately and placed into service upon delivery.

The 2026 Ford Explorer Active is planned for purchase later in the current fiscal year while we await the availability of federal grant funding designated for law enforcement vehicle purchases at no cost to the City of Woodson Terrace. The amount listed reflects the current MSRP, and we anticipate obtaining the vehicle at a lower purchase price through government or fleet pricing.

Please see the attached Request for Purchase for additional details and justification.

Respectfully submitted,


Chief Bret Carbray



4305 Woodson Road,
Woodson Terrace, MO 63134



Admin: 314-427-5856
Dispatch: 636-629-8210



www.woodsonterrace.net

Woodson Terrace Police Department

Chief of Police
Chief Bret Carbray



Asst Chief of Police
Major Paul Wactor

TO: CHIEF BRET CARBRAY, DSN 102
FROM: LIEUTENANT MATTHEW ANTON, DSN 113
REF: NEW VEHICLES
DATE: JULY 2, 2026

Request for Purchase of Detective Vehicle

Chief Carbray,

I am requesting approval to purchase a new **2025 Ford Police Interceptor Utility (PIU)** from Lou Fusz Ford during July 2026. I am also requesting approval to purchase a **2026 Ford Explorer Active** civilian SUV later this year to continue our fleet replacement plan.

Current Detective Vehicle

Lieutenant Anton's assigned detective vehicle is a 2020 Dodge Charger that was purchased from the Missouri State Highway Patrol in 2023 with approximately 55,000 miles. As of July 2, 2026, the vehicle has accumulated approximately 94,000 miles.

Over the past several months, the vehicle has developed a fluid leak. Considering the vehicle's age, mileage, and increasing maintenance needs, it is not fiscally responsible to invest additional funds into major repairs. Replacing the vehicle at this time will improve reliability, reduce maintenance costs, and ensure dependable transportation for investigative operations.

Requested Vehicle

The requested replacement vehicle is a new 2025 Black Ford Police Interceptor Utility (PIU) currently in inventory at Lou Fusz Ford. Because the vehicle is already in stock, it is immediately available and does not require a factory order.

Purchasing the remaining 2025 model rather than ordering a new 2027 Police Interceptor Utility provides the City with a significant cost savings while allowing us to replace the aging detective vehicle without delay.

Vehicle Cost Comparison

Description	2025 Ford PIU	2027 Ford PIU
MSRP	\$49,620.00	\$52,135.00
Purchase Price (after discounts, administrative fee, and applicable down payment)	\$41,820.00	\$49,255.00



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Woodson Terrace Police Department

Chief of Police
Chief Bret Carbray



Asst Chief of Police
Major Paul Wactor

By purchasing the available 2025 model, the City will save approximately **\$7,435** compared to purchasing a new 2027 Police Interceptor Utility.

Equipment for the New Vehicle

The department intends to continue utilizing **The Lights and Sirens Guys** as the outfitter for our police fleet. We have established an excellent working relationship with owner Charles, and their work has consistently met our expectations for quality, reliability, and service.

Based on current pricing, we estimate the emergency lighting and vehicle equipment package, utilizing Whelen equipment, will cost approximately **\$7,353.00**. While equipment pricing fluctuates based on manufacturer promotions and availability, this estimate reflects current market pricing.

Additionally, I secured a donation of a **Gamber-Johnson center console**, resulting in an estimated savings of **approximately \$800** in equipment costs.

Recommendation

Approving the purchase of the in-stock 2025 Ford Police Interceptor Utility allows the City to replace an aging, high-mileage detective vehicle before significant repair expenses are incurred while also realizing a savings of approximately **\$7,435** over purchasing a comparable 2027 model. Combined with donated equipment valued at approximately **\$800**, this purchase represents a fiscally responsible investment that supports both operational readiness and long-term fleet management.

Future Administrative Vehicle Replacement

I am requesting approval for future purchase of a 2026 Ford Explorer Active Civilian SUV for Chief Carbray as part of the department's long-term fleet replacement plan.

Current Chief Vehicle

Chief Carbray is currently assigned a **2022 Ford Police Interceptor Utility (PIU)**. I am proposing that, upon purchase of the replacement vehicle, this PIU be reassigned to Lieutenant Preston as his dedicated Patrol Commander vehicle.

The current PIU was designed and equipped for front-line patrol operations rather than administrative use. It includes emergency lighting, a police radio, rear cargo storage, and other patrol-specific equipment that would be better utilized by a field supervisor.

With the anticipated addition of three new police officers later this year, Lieutenant Preston will require a dedicated supervisor vehicle to effectively oversee patrol operations.



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Woodson Terrace Police Department

Chief of Police
Chief Bret Carbray



Asst Chief of Police
Major Paul Wactor

Reassigning the Chief's current PIU accomplishes this need without requiring the purchase of an additional patrol vehicle.

The 2022 Ford PIU currently has approximately **41,000 miles** and remains in excellent condition. Based on the department's fleet replacement schedule, the vehicle has an estimated **59,000 miles of remaining service life** before replacement would be considered, making it an ideal candidate for reassignment.

Requested Vehicle

The requested replacement vehicle is a **2026 Ford Explorer Active** civilian SUV.

Using a civilian SUV for command staff whose primary responsibilities are administrative represents a fiscally responsible fleet management strategy. Unlike patrol vehicles, administrative vehicles do not require pursuit-rated performance or extensive emergency equipment. A civilian Ford Explorer provides the reliability, safety, cargo capacity, and all-weather capability necessary to support daily administrative operations while significantly reducing acquisition and operating costs.

Chief Carbray's responsibilities routinely include:

- Administrative oversight and departmental management
- Regional meetings and interagency coordination
- Training and professional development
- Community outreach and public events
- City meetings and official functions

A civilian Ford Explorer fully supports these responsibilities while eliminating unnecessary costs associated with a fully equipped patrol vehicle.

Vehicle Cost Comparison

Description	2026 Ford Explorer Active	2027 Ford Police Interceptor Utility
MSRP	\$44,780.00	\$52,135.00
Current Estimated Purchase Price*	Approximately \$39,000.00	\$49,255.00

**Based on current July 2026 dealer pricing and available manufacturer incentives.*



4305 Woodson Road,
Woodson Terrace, MO 63134



Admin: 314-427-5858
Dispatch: 636-529-8210



www.woodsonterrace.net

Woodson Terrace Police Department

Chief of Police
Chief Bret Carbray



Asst Chief of Police
Major Paul Wactor

Based on MSRP alone, the City would realize an immediate savings of approximately \$7,355 by purchasing the Ford Explorer Active instead of a new Police Interceptor Utility.

Using current July 2026 dealer pricing, the estimated purchase price of approximately \$39,000 represents a savings of approximately \$10,255 compared to purchasing a new 2027 Police Interceptor Utility.

In addition to the lower purchase price, the Explorer Active would require substantially less upfitting. Because it would not be assigned to patrol duties, the vehicle would not require many of the specialized law enforcement components installed in a Police Interceptor Utility, resulting in additional savings in equipment, installation, maintenance, and future replacement costs.

Recommendation

Approving the future purchase of a 2026 Ford Explorer Active for Chief Carbray will allow the department to maximize the service life of its existing fleet while placing each vehicle in the role for which it is best suited.

This replacement strategy accomplishes several objectives:

- Provides Chief Carbray with a reliable, cost-effective administrative vehicle.
- Reassigns the existing 2022 Ford Police Interceptor Utility to Lieutenant Preston as a dedicated Patrol Commander vehicle.
- Supports the department's anticipated staffing increase without purchasing an additional patrol vehicle.
- Reduces overall acquisition, upfitting, fuel, and maintenance costs.
- Demonstrates responsible stewardship of taxpayer funds by matching vehicle type to operational need while maintaining the department's ability to effectively serve the community.

Equipment for the New Vehicle

The department intends to continue utilizing The Lights and Sirens Guys as the outfitter for our police fleet. We have established an excellent working relationship with owner Charles, and their work has consistently met our expectations for quality, reliability, and service.

Based on current pricing, we estimate the emergency lighting and vehicle equipment package, utilizing existing equipment we already have on hand from previously decommissioned vehicles will cost approximately **\$4,169.95**.



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www.woodsonterrace.net

Woodson Terrace Police Department

Chief of Police
Chief Bret Carbray



Asst Chief of Police
Major Paul Wactor

TOTAL REQUEST

The Total Request for this proposal is as follows:

\$41,820.00	2025 Ford PIU
\$7,353.00	PIU Equipment
\$45,000.00	2026 Ford Explorer Active
\$4,169.95	Explorer Active Equipment
<u>\$385.05</u>	<u>Dodge Charger Decommission</u>
\$98,728.00	Total

Thank you for your time.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lt. M. Anton 113".

Lieutenant Matthew Anton, DSN 113



4305 Woodson Road,
Woodson Terrace, MO 65134

Admin 314-427-5858
Dispatch 636-529-8210



www.woodsonterrace.net

Lou Fusz Ford Chesterfield

2/27/2026 12:02 PM

New 413

Proposal Prepared For

11111 Woodson Terrace Police Department
945 Woodson Rd
Chesterfield, MO 63134
11111 Woodson Terrace
201 520 8710



Your Deal Breakdown

MSRP / Market Value	\$49,620.00
Savings	-\$6,420.00
Adjusted Selling Price	\$43,200.00
Sales Sub Total	\$43,200.00
State Taxes And Fees	\$0.00
Admin Fee	\$620.00
Loan Fee	\$0.00
Dealer Tag	\$0.00
Final Price	\$43,820.00
Deposit	\$2,000.00
Balance Due	\$41,820.00

2025 Ford Explorer K8A

F125361-1FMSK8AP1SCC52806

Trim
Exterior
Interior
Miles

Your Sales Consultant



Wendy Brainerd
wbrainerd@loufuszford.com
314-481-2280

Buyer Signature

Manager Signature



Lou Fusz Ford, Inc.
2 Caprice Drive
Chesterfield, MO 63005
(636) 532-9955
Fax: (636) 519-8005

RECEIPT

CUSTOMER

CITY OF WOODSON TERRACE
4305 WOODSON RD
WOODSON TERRACE, MO 63134

RECEIPT #

110206797

DATE

06/26/26 122008

AMOUNT

2000.00

Payment Received:	
Ford E Check Approval Number 5011460	2000.00
Total Received:	2000.00

Payment Applied To: DEPOSIT--CITY OF WOODSON TERRA	2000.00
F-220V : FF25561 : FF25561	2000.00
Total Applied:	2000.00

ESTIMATE

The Lights & Sirens Guys LLC
117 Algana Ct
Saint Peters, MO 63376-3928

lightsandsirens guys@outlook.com
+1 (636) 244-1777
<https://www.thelightsandsirens guys.com/>



Bill to

City of Woodson Terrace
Woodson Terrace PD
4323 Woodson Rd
Woodson Terrace, MO 63134 USA

Ship to

City of Woodson Terrace
Woodson Terrace PD
4323 Woodson Rd
Woodson Terrace, MO 63134 USA

Estimate details

Estimate no.: 1503
Estimate date: 07/06/2026

VIN#: admin charger decom

#	Product or service	Description	Qty	Rate	Amount
1.	DECOM	Remove emergency equipment	4	\$90.00	\$360.00
2.	SHOP SUPPLIES	Shop Supplies rubber plugs for antenna holes.	1	\$25.05	\$25.05
Total					\$385.05

Note to customer

By Accepting this estimate I/We agree to the Terms & Conditions found at
www.thelightsandsirens guys.com

Accepted date

Accepted by

ESTIMATE

The Lights & Sirens Guys LLC
117 Algana Ct
Saint Peters, MO 63376-3928

lightsandsirensguys@outlook.com
+1 (636) 244-1777
<https://www.thelightsandsirensguys.com/>



Bill to

City of Woodson Terrace
Woodson Terrace PD
4323 Woodson Rd
Woodson Terrace, MO 63134 USA

Ship to

City of Woodson Terrace
Woodson Terrace PD
4323 Woodson Rd
Woodson Terrace, MO 63134 USA

Estimate details

Estimate no.: 1498
Estimate date: 07/03/2026

VIN#: admin explorer non core

#	Product or service	Description	Qty	Rate	Amount
1.	CC-UV20-OH	Explorer Civilian Specific 4" Overhead Console	1	\$299.00	\$299.00
2.	PSUSED	USED HHS4206	1	\$245.00	\$245.00
3.	TMS0D	MINI T-SERIES SURFACE RED/WHT	2	\$90.00	\$180.00
4.	TMS0E	MINI T-SERIES SURFACE BLU/WHT	2	\$90.00	\$180.00
5.	ETFBSSN-P	Sound-Off 4 channel Tail flasher isolated	1	\$69.00	\$69.00
6.	DC3	Compustar Remote Start	1	\$189.00	\$189.00
7.	475-1528	GR4-ZRT-AR BLM-PI Utility 20+ Hatch Mount	1	\$425.95	\$425.95
8.	D8RRRR8888B	Whelen Dominator 8 lighthead	1	\$535.00	\$535.00
9.	7624C	Motorola Portable APX7500 Charger	1	\$79.00	\$79.00
10.	INSTALL	Install NEW police equipment	10	\$95.00	\$950.00
11.	SHOP SUPPLIES	Shop Supplies Connectors,wires,screws,etc...	1	\$88.00	\$88.00
12.	freight		1	\$95.00	\$95.00
13.	INSTALL	Install supplied equipment	8	\$95.00	\$760.00
14.	TINT ST	Window Tint roll ups	1	\$75.00	\$75.00

Total

\$4,169.95

Note to customer

By Accepting this estimate I/We agree to the Terms & Conditions found at
www.thelightsandsirens.com

Accepted date

Accepted by

ESTIMATE

TheLights & Sirens Guys LLC
117 Algana Ct
Saint Peters, MO 63376-3928

lightsandsirensguys@outlook.com
+1 (636) 244-1777
<https://www.thelightsandsirensguys.com/>



Bill to

City of Woodson Terrace
Woodson Terrace PD
4323 Woodson Rd
Woodson Terrace, MO 63134 USA

Ship to

City of Woodson Terrace
Woodson Terrace PD
4323 Woodson Rd
Woodson Terrace, MO 63134 USA

Estimate details

Estimate no.: 1493
Estimate date: 06/24/2026

VIN#: COREADMIN

#	Product or service	Description	Qty	Rate	Amount
1.	BSFW508	INNER EDGE FSTWC 10LT/12 LT PIU 25+ R/B	1	\$765.00	\$765.00
2.	OEWD50	Whelen Outer-edge Red/Blue	1	\$775.00	\$775.00
3.	C399S6H	Whelen Core-S with Howler & Knob inc SPEAKERS	1	\$965.00	\$965.00
4.	SA315P	Whelen 100 Watt Poly Speaker Blk	2	\$190.00	\$380.00
5.	HSB29	Howler™ Speaker and Mounting Bracket for 2020-2023 Ford Police Interceptor Utility	1	\$251.00	\$251.00
6.	c399SP	SCANport KIT FOR C399	1	\$125.00	\$125.00
7.	RSR03ZCR	Whelen TIR3 Lighthouse surface mount Red	1	\$69.00	\$69.00
8.	RSB03ZCR	Whelen TIR3 Lighthouse surface mount Blue	1	\$69.00	\$69.00
9.	TMS0E	MINI T-SERIES SURFACE BLU/WHT	2	\$90.00	\$180.00
10.	TMS0D	MINI T-SERIES SURFACE RED/WHT	2	\$90.00	\$180.00
11.	TINT ST	Window Tint	1	\$265.00	\$265.00
12.	MB8UM	Brass NMO Mount with mini uhf	2	\$24.00	\$48.00
13.	freight		1	\$125.00	\$125.00
14.	SHOP SUPPLIES	Shop Supplies Connectors,wires,screws,etc...	1	\$145.00	\$145.00

15.	INSTALL	Install police equipment	23	\$95.00	\$2,185.00
16.	U180JC.	Whelen U-series Trio+ R/B/W	2	\$189.00	\$378.00
17.	U18050	U-SERIES MIRROR MT FORD PIU	1	\$21.00	\$21.00
18.	DC3	Compustar Remote Start	1	\$189.00	\$189.00
19.	TSS0E	Whelen T-series Surface mount Blue/White NEW26+	1	\$119.00	\$119.00
20.	TSS0D	Whelen T-series Surface mount Red/White NEW26+	1	\$119.00	\$119.00

Total

\$7,353.00

Note to customer

By Accepting this estimate I/We agree to the Terms & Conditions found at
www.thelightsandsirenguys.com

Accepted date

Accepted by

BILL NO. 2256
INTRODUCED BY: MILLS

ORDINANCE NO. 2098

AN ORDINANCE IMPOSING NEW TRAFFIC RESTRICTIONS ON CERTAIN STREETS AND AMENDING TABLE III-A OF SCHEDULE III OF TITLE III OF THE MUNICIPAL CODE TO REFLECT SUCH ADDITIONAL PARKING RESTRICTIONS

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WOODSON TERRACE, MISSOURI, AS FOLLOWS:

SECTION 1. The Board of Aldermen hereby restricts parking on the streets, or portions thereof, as listed below and, further, Table III-A of Schedule III of Title III of the Municipal Code by the addition of the following parking restrictions: [all other provisions and restrictions currently listed in Table III-A are not altered or amended in any way and remain in full force and effect]

TITLE III	TRAFFIC CODE
SCHEDULE III	PARKING PROHIBITED AND LIMITED
TABLE III-A	PARKING PROHIBITED AND LIMITED

In accordance with the provisions of Chapter 365, and when signs are erected giving notice thereof, no person shall stop, stand or park a vehicle on the following streets or parts of streets on the days and during the times indicated or where applicable for a longer period of time than herein limited:

Street	Location / Direction	Restriction
Bataan	Both sides of Bataan from Woodson rd 9310 Bataan	At all times
Calvert Dr.	West Side of 3700 and 3800 Blocks	At all times
Chester Ave.	South side of the 9400 Block	At all times
Chester Ave.	Both sides between 9526 Chester and 9565 Chester	Thursdays and Fridays between the hours of 7:00 am and 5:00 pm
Corregidor Dr.	East / South side of the 3800 Block	At all times

Corregidor Dr.	North side between Edmundson and Woodson	At all times
Corregidor	Both sides of Corregidor from Woodson Rd to 9314 Corregidor	At all times
Guthrie	North side between Lindscott Avenue Herbert Avenue	At all times
Harold Dr.	East / South side of the 3800 Block	At all times
Harold Dr.	Both sides from 9515 Harold to 9631 Harold	At all times
Harold Dr.	Both sides from 9469 Harold to 9501 Harold	At all times
Harold Dr.	North side of from 9701 Harold to 9723 Harold	At all times
Harold Dr.	Both sides from Woodson to Calvert	At all times
Harold Dr.	North side from Calvert to Edmundson	At all times
Kathlyn Dr.	North side from Lambert Terrace to Edmundson	At all times
Keats	East / South side of the 3800 Block	At all times
Macon	North Side of Macon between 4400 Gordon and 4401 St. Williams	At all times
Muriel Ave	South side of the 9400 Block	At all times
Stansberry	North side from 9339 Stansberry to Woodson Rd	At all times
Tipton Dr.	South side from 3807 Tipton to 3818 Tipton	At all times

SECTION 2. This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WOODSON
TERRACE, MISSOURI, ON THIS ____ DAY OF _____, 2026.

Presiding Officer

ATTEST:

City Clerk

APPROVED BY THE MAYOR ON THIS ____ DAY OF _____, 2026.

Mayor

ATTEST:

City Clerk

RESOLUTION # R7-2026

A RESOLUTION ESTABLISHING THE "DRIVEWAY ACCESS SNOW REMOVAL PROGRAM", ADOPTING A POLICY AND APPLICATION FOR THOSE ELIGIBLE FOR PARTICIPATION IN THE PROGRAM, AND AUTHORIZING STAFF TO IMPLEMENT SUCH PROGRAM

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WOODSON TERRACE, MISSOURI, AS FOLLOWS:

SECTION 1. The Board hereby establishes the "Driveway Access Snow Removal Program" which offers snow removal for private driveway access within the public right-of-way (bottom/end portion of driveway adjacent to the street) upon completion of snow removal on public streets. Such program shall be offered to residents who (i) are at least 62 years of age; or (ii) have a medically-documented need or disability.

SECTION 2. The Board hereby adopts the Policy, attached hereto as Exhibit A, which sets forth the requirements and procedures for such program and participation therein. The Program shall be administered in accordance with this Policy.

SECTION 3. The Board hereby adopts the application for participation in the program which is attached hereto as Exhibit B. Eligible residents shall submit a completed application prior to participation in the Program.

SECTION 4. The Board authorizes City officials and staff to implement the Driveway Access Snow Removal Program" in accordance with the Policy and requirements.

SECTION 5. This Resolution and the Driveway Access Snow Removal Program shall be in full force and effect from and after the date of its passage by the Board of Aldermen.

President of the Board

Mayor

ATTEST:

City Clerk



CITY OF WOODSON TERRACE 2026-2027 Driveway Access Snow Removal Program

Dear Applicant,

Thank you for your inquiry regarding the City of Woodson Terrace 2026-2027 Driveway Access Snow Removal Program. This program offers snow removal for private driveway access within public right-of-ways (bottom/end portion of driveway) upon completion of snow removal on public streets. This service applies to qualified residents, at least 62 years of age or with a certified medical need or disability.

In order to be considered for this service, an applicant must be an:

- Individuals/owner who resides in a private, single-family residential property,
- Individual(s) who reside within the corporate city limits of Woodson Terrace on a public street.
- Individual that is 62 years old or older. **(Please provide a copy of a photo ID.)**

Or

- A person who is unable to perform snow removal activities as determined by a healthcare provider. **(Please submit the Healthcare Provider Confirmation Form attached.)**

Please complete the following documents and return them by mail or in person to the **City of Woodson Terrace, Attn: Public Works, 4323 Woodson Rd, Woodson Terrace, MO 63134**. City Hall hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

1. Participant Information Form
2. Signed Release Form
3. Proof of Age (i.e., copy of driver's license or government-issued identification)
4. Healthcare Provider Confirmation Form (if applicable)

Please allow a minimum of two weeks for application review and processing.

Qualifying residents must reapply for the Driveway Access Snow Removal Program annually.

If you have any questions, please call City Hall at 314-427-2600.

Driveway access snow removal will be conducted following the conclusion of the snow event. During the event, all resources and efforts will be prioritized toward maintaining and clearing public roadways.



CITY OF WOODSON TERRACE

2026-2027 Driveway Access Snow Removal Program

Applicant Information – Keep for reference.

It is the policy of the City of Woodson Terrace that the City will coordinate the removal of snow and ice from the bottom/end portion of a qualifying, private, residential driveway, within public right-of-way. Said driveway access snow and ice removal operations will be performed upon completion of the removal of snow and ice on public streets. This policy applies to qualified residents/owners, at least 62 years of age or with a certified medical need or disability.

Program Description and Guidelines

A. Qualifying Locations

All private, single-family, residential properties, within the corporate limits of the City of Woodson Terrace, on a public street, in which the residents/owners of the property are at least 62 years of age or have been diagnosed with a medical condition that limits their ability to perform snow removal activities. Qualifying residents must reapply for the Driveway Access Snow Removal Program annually.

B. Scope of Service

The City of Woodson Terrace shall coordinate the removal of snow and ice accumulation from the bottom/end portion of a qualifying, private, residential driveway within the established street right-of-way, when measured snow accumulation on the driveway is found to exceed six inches (6") in depth and said accumulation prevents access to and from the driveway. The City of Woodson Terrace will commence snow removal operations on qualifying, private, residential driveways upon completion of snow and ice removal operations on public streets. In the event of an emergency, residents may request driveway access snow removal service during the snow event or before completion of snow and ice removal operations.

C. Program Registration:

Applications for the program are available at Woodson Terrace City Hall or on the City of Woodson Terrace website. An application can be mailed to you by calling City Hall at 314-427-2600. Please allow a minimum of two weeks to process your application. Qualifying residents must reapply for the Driveway Access Snow Removal Program annually.

The applicant (at a minimum) shall provide the following information:

1. Property Address
2. Applying the resident's name and all appropriate contact information
3. Supporting documentation verifying the age of the resident applying
4. If applicable, supporting documentation verifying a medical condition or disability of the applying resident that limits their ability to perform snow removal activities.

D. City Liability for Property Damage:

The City of Woodson Terrace is not responsible for any property damage resulting from residential driveway snow and ice removal operations. All property owners for this service shall be required to sign a waiver of responsibility, Release Form, stating the City of Woodson Terrace is not responsible for any damage during driveway access snow and ice removal operations.

Driveway access snow removal will be conducted following the conclusion of the snow event. During the event, all resources and efforts will be prioritized toward maintaining and clearing public roadways.



CITY OF WOODSON TERRACE
2026-2027 Driveway Access Snow Removal Program

Participant Information

Applicant Name: _____

Address: _____ Zip Code: _____

Home Phone #: _____ Work Phone #: _____

Cell Phone #: _____

Email Address: _____

Preferred Method of Contact: ☐ Email ☐ Postal Mail ☐ Phone

Reason for participation: ☐ 62 Years Old or Older ☐ Medical Need* *If not 62 years of age or older, a completed Healthcare Provider Confirmation Form is required.

Office Use Only

Driveway Material: _____

Mailbox Position: _____

Note Issues: _____

Notes to Driver: _____

Ward: _____ Tax ID: _____ Release: _____ Snow Route: _____

Picture Taken: _____ Date: _____

RELEASE



CITY OF WOODSON TERRACE 2026-2027 Driveway Access Snow Removal Program

This release is made and entered into this _____ day of _____, _____,
Day Month Year
by and between _____, hereinafter referred
Owner(s) Name
to as "Owner" of the property located at _____, and
Address
the City of Woodson Terrace (hereinafter referred to as the "City").

In consideration of the Owner's voluntary participation in the City of Woodson Terrace Driveway Access Snow Removal Program, the Owner hereby releases and agrees to indemnify and hold harmless the City, its agents, employees, and officers from all claims, damages or causes of action (including reasonable attorney fees) caused by or arising in any manner from the Owner's participation in the City of Woodson Terrace Driveway Access Snow Removal Program.

I, the Owner, have read this release and understand all its items. I execute it voluntarily and with full knowledge of its significance, the day and year first written above.

PROPERTY OWNER*

DATE

*The current, legal owner of the property, established by deed.

Healthcare Provider Confirmation of Fitness for Snow Removal Activities

After reviewing _____'s medical history, it is
(Applicant Name)



CITY OF WOODSON TERRACE 2026-2027 Driveway Access Snow Removal Program

my professional opinion that _____ should not
(Applicant Name)

or is unable to perform snow removal actions at this residence.

Provider Signature

Provider Name Printed

Date

Provider's Contact Information:

Practice Name

Address

City, State & Zip

Phone #

Resolution# R8-2026

A RESOLUTION AUTHORIZING TWO CONTRACTS FOR SERVICES
ASSOCIATED WITH STREET IMPROVEMENTS TO CERTAIN STREETS AND
FURTHER AUTHORIZING THE MAYOR TO EXECUTE SUCH CONTRACTS

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WOODSON
TERRACE, MISSOURI, AS FOLLOWS:

SECTION 1. The Board hereby approves a contract with Asphalt
Services LLC in an amount not to exceed \$410,000.00 for the purpose of
making certain street improvements as described in and in accordance with
the Request for Bids, the Contractor's Bid, and the Engineer's Report to the
Board.

SECTION 2. The Board hereby approves a contract with Spencer
Contracting Company in an amount not to exceed \$55,000.00 for the
purpose of making certain street improvements as described in and in
accordance with the Request for Bids, the Contractor's Bid, and the
Engineer's Report to the Board.

SECTION 3. The Mayor is hereby authorized to execute the Contract
between the City and Asphalt Services LLC and the Contract between the
City and Spencer Contracting Company on behalf of the City of Woodson
Terrace.

SECTION 4. This Resolution shall be in full force and effect upon and
following the date of its passage.

Presiding Officer

Attest:

City Clerk

Bhasin Associates
Consulting Engineers
12726 Chandler Ridge Court
St. Louis, MO. 63131
bhasinassociates1@hotmail.com
TNO: (314) 698-2232
Truth can be told in only one way
Celebrating 50 years of service in Public Works field.

Vijay K. Bhasin, PE. PWLF
LM & F. ASCE; LM. APWA

July 4, 2026

The Mayor & Council
City of Woodson Terrace
4323 Woodson Road
Woodson Terrace, MO 63134

Re: Award of bid for City Street Program for 2026

Dear Sir/Madam:

The City advertised for this item in "The St. Louis Countian" newspaper of Fenton, MO on June 2, 2026 (copy attached) and I sent notices to about twelve local vendors for this project. The bids were received on Monday, June 22, 2026 @ 10.00 am and were publicly opened by me while Mr. Doug Zaiz, City Administrator, City Clerk Ms. Sarah Piel and five vendor representatives were in attendance. The specifications and bid document, dated May 2026 were prepared by the undersigned, and copy attached. Only Five (5) bids were received by the city, as summarized on the attached "summary sheet" document.

The project scope consists of removing existing asphalt by "cold-milling" with self-propelled machine. The potholes, if exist will be repaired with hot asphalt. Then, new hot asphalt will be placed on the same streets with patching/levelling layer, if needed. New "stop-bars" will be painted at existing stop signs along these newly paved streets. The streets and locations involved in this project for asphalt program are:

LIST A— **Bataan** (from Corregidor to Woodson Road); **Bataan** (from

Woodson Road to Herbert); **Calvert** (from Bataan to City Limits # 3706); **Harold** (from Edmundson Road to Woodson Road); and **Harold** (from Woodson East to City Limits # 9133).

LIST B— **Muriel** (from Calvert to Edmundson Road); **Tipton** (from Harold to Corregidor)

The City received a total of five (5) bids from different vendors with prices varying from \$552,418.00 to \$650,726.00 for this project as shown on the attached summery sheet. The lowest responsible bid is from Asphalt Services of Maryland Heights & the second lowest is from Spencer Contracting of Arnold, Missouri in the amount of \$583,385.40.

These total amounts are much higher than the City's budgetary figures. As such the staff is requesting to split this bid for "milling and asphalt" portion with certain elimination of two streets & modifications (as shown on the enclosed Exhibit A (amended) of June 30, 2026 to Asphalt Services.

The removal and replacement of concrete with 6-inch thick for City Hall parking lot and Aero Space Drive (with 8.0-inch-thick concrete) AND Thermo-plastic markings for "stop-bars" & pavement stripping to be given to Spencer Contracting of Arnold, MO. The contractors acknowledge that the scope of Contractor's work under this Agreement is only a portion of the scope of work described in the initial invitation for bids. The Contractors specifically agree to the reduced scope of work as specifically described in the proposed Contract Agreement. The remaining work described in the invitation to bids is not covered by this contract and Contractors hereby waive any claim to work which was described in the initial invitation for bids but is not specifically described in the Agreement.

By doing this approach, the City could save substantial amount from the lowest bid. All this will help to maintain the City's current financial budgetary position.

The copies of the Spencer's bid & Asphalt Services bid are attached with this document. All bids comply with City's requirements, and all work to comply with the City's bids and specifications.

The staff recommendation is to award the milling and asphalt paving to Asphalt Services, for a total amount to not exceed Four-Hundred & Ten-Thousand Dollars (\$ 410,000.00). The concrete removal and replacement at these two locations with "thermoplastic" traffic marking

to be awarded to Spencer Contracting of Arnold, MO for a maximum amount to not exceed for Fifty-Five Thousand Dollars (\$55,000.00). Both bids are being requested to be awarded to the lowest responsive bidders. The total amount of both these contracts to be around \$465,000.00, as explained above.

The contact person from Asphalt Services is Mr. Jim Southard of 2133 Creve Coeur Mill Road, Maryland Heights, MO with cell phone number of 314-401-7402.

The contact person from Spencer Contracting firm is Mr. Bob Prince, Project Manager and (cell number 314-565-6019), and mailing address of this firm is 3073 Arnold Tenbrook Rd, Arnold, MO 63010.

Tentatively this proposed work is being planned to be starting around July/August of 2026, weather permitting. All work will be done in accordance with these specifications.

These contractors have performed several projects in neighboring cities including City of Woodson Terrace project during last fiscal year and other local municipalities, where the similar work has been satisfactorily completed.

The City Attorney will be preparing the legal documents, i.e., the contract for this project, after City Council's approval of this award.

If I can be of any other assistance, please advise. Thanks

Sincerely,

A handwritten signature in black ink, appearing to read "Vijay K. Bhasin", with a horizontal line extending from the end of the signature.

Vijay K. Bhasin

SUMMARY SHEET For WOODSON TERRACE STREET PROGRAM

DESCRIPTION	Asphalt Services 2133 Creve Coeur Mill Rd, Maryland Heights, MO 63043	SPENCER CONTRACTING 3073 ARNOLD TENBROOK RD ARNOLD, MO 63010	Pace Construction 1620 Woodson rd, St Louis MO 63114	E MEIER CONSTRUCTION 860 WESTWOOD INDUSTRIAL CT WELDON SPRING, MO 63304	Byrne & Jones Construction 13940 St Charles Rock rd, Bridgeton MO 63044
1A. STREET PAVING List A. 2314 tons	\$238,342.00	\$258,011.00	\$265,531.50	\$259,168.00	\$236,028.00
1B. STREET PAVING List B-1176 tons	\$121,128.00	\$139,120.80	\$131,712.00	\$131,712.00	\$134,064.00
2. REPAIRING POTHOLES -30 tons	\$15,000.00	\$9,750.00	\$1,950.00	\$8,250.00	\$96,000.00
3A. COLD MILLING List A -20,808 S Yds	\$57,222.00	\$79,070.40	\$68,666.40	\$74,908.80	\$67,626.00
3B. COLD MILLING List B -10,584S Yds	\$29,106.00	\$40,219.20	\$32,810.40	\$38,102.40	\$34,398.00
4. PAVEMENT STRIPING 1,000-Ln Ft	\$3,000.00	\$2,250.00	\$2,000.00	\$2,250.00	\$450.00
5. 12 INCH WIDE STOP BARS -20	\$6,000.00	\$2,300.00	\$2,500.00	\$2,300.00	\$2,400.00
6A. 8.0in thick concrete	\$67,500	\$39,000	\$78,600	\$69,000	\$62,400
6B. 6.0 inch thick concrete	\$15,120	\$13,664	\$24,640	\$24,528	\$17,360
TOTAL DOLLARS	\$552,418	\$583,385.40	\$608,410.30	\$610,219.20	\$650,726.00
BID BOND/ CHECK	\$55241.8 Bond	\$58,338.54 Bond	\$60,841.03 bond	\$61,021.92 Bond	\$66,000 Bond
CONTACT PERSON	Kassaundra Haverman 636-293-7774	Bob Price 314-565-6019	Justin McMurtry 314-524-7223	Dalton Jones 314-973-1983	Mark Nelson 314-581-2083

*Spencer Contracting - Thermo for line 4 & 5 - \$3.00 per foot = \$3,000 and \$130 per stop bar = \$2600 total for all thermo \$5,600

2026 Asphalt Program

For

City of Woodson Terrace

(AMENDED LIST AFTER RECEIVING BIDS BY THE CITY)

Street Name	From	To	L-ft	W-ft	Milling in Sq. Yds
LIST A					
Bataan	Corregidor	Woodson Road	1840	24	4906
			ASPHALT		546 Tons
Bataan	Woodson Rd	Herbert	1503	25	4175
			ASPHALT		464 Tons
Calvert	Bataan	City limits #3706	1260	24	3360*
			ASPHALT		374 Tons
Harold	Edmundson	Woodson Road	1860	24	4960
			ASPHALT		552 Tons
	Woodson east	City limits #9133	1860	25	5167
			ASPHALT		575 Tons
					22,568 Sq. Yds
LIST B					
Muriel	Calvert	Edmundson Road	1000	24	2667
			ASPHALT		297 Tons
Tipton	Harold	Corregidor	1150	25	3195
			ASPHALT		356 Tons
					5862
					28,430
					App. 28,450 S.Yd
			TOTAL ASPHALT		3164 Tons
JUNE 30, 2026					

EXHIBIT 'A'

5 of 8

1400 S. Highway Drive,
Fenton, MO, 63026, USA
314-421-1880, <https://molawyersmedia.com/news/st-louis/>

PROOF OF PURCHASE

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AFFIDAVIT OF PUBLICATION

ADVERTISER

Woodson Terrace, City Of, Account ID 73797
4323 Woodson Terrace Road,
Woodson Terrace, MO, 63134

Please Read Carefully

The Countian - St. Louis County is not responsible for errors or omissions after the First Run Date. If any errors exist in your ad, please contact us at **314-421-1880**. Attorney's placing legal advertisements are responsible for payment of same.

Purchase Order #:	
Insertion Order #:	4167350
Placement:	The Countian - St. Louis County
Index:	Bids
Category:	Construction
First Issue:	06/02/2026
Last Issue:	06/02/2026
# of Insertions:	1
Net Charge:	\$99.40
Payments/Credits:	\$0.00
Amount Due:	\$99.40
Affidavit Reference:	ASPHALT IMPROVEMENTS SEVERAL CITY STREETS

**ADVERTISEMENT FOR BIDS
CITY OF WOODSON TERRACE
ASPHALT IMPROVEMENTS
SEVERAL CITY STREETS**

Sealed bids for roto-milling and asphalt overlay for Several City Streets in the City of Woodson Terrace will be received at Woodson Terrace City Hall, 4323 Woodson Road, Woodson Terrace, MO 63134 until 10:00 a.m. on Monday, June 22, 2026 and at that time publicly opened and read. The project includes 3520 Tons of Asphalt and 31,500 Sq. Yds. of milling with other related items. Contact the City Clerk at City Hall for bid packages, available after Monday, June 1, 2026. Any other questions should be directed to Vijay K. Bhasin, P.E., Consulting Engineer.

All bids must be accompanied by a cashier's check or certified check drawn on a solvent Missouri bank or trust company made payable to the City of Woodson Terrace, or a bid bond issued by a surety licensed to conduct business in the state of Missouri, in the amount of not less than ten percent (10%) of the total bid. The bid bond may be retained by the City as a guarantee that if the proposal is accepted, the bidder will execute the contract and file an acceptable performance payment bond within seven (7) days after notice of the award of the contract.

The Documents can be procured from the City Hall with cash or money order or certified check of **One-Hundred Dollars (\$100.00) payable to the City of Woodson Terrace**. The City encourages the contractors to follow the policy recommendations of Federal Committee on Apprenticeship of the United States Department of Labor. All bidders must agree to comply with the Prevailing Wage Rate Provisions and other statutory regulations including City Ordinance. Bidders also agree to provide proof of compliance with OSHA training requirements set out in RSMo. 292.675. Contractors shall also provide proof of enrollment in a federal work authorization program such as E-Verify.

The City reserves the right to reject any and all bids, and to waive all informalities in bids. No bid may be withdrawn for a period of sixty (60) days. All workmanship will meet the standards of the industry and will carry at least one year's warranty.

CITY OF WOODSON TERRACE

/s/ Doug Zalz

City Administrator

4167350 County Jun. 2, 2026

*** Changes to this order may result in pricing changes ***

WT

**BID DOCUMENTS AND
SPECIFICATIONS
FOR
ASPHALT IMPROVEMENTS
AT SEVERAL CITY STREETS**

**CITY OF WOODSON TERRACE
4323 Woodson Road**

**Mrs. Caroline Martin, Mayor
Mr. Doug Zaiz, City Administrator**

**BHASIN ASSOCIATES
Consulting Engineers
12726 Chandler Ridge Court
St. Louis, MO 63131
bhasinassociates1@hotmail.com
314-698-2232**

A handwritten signature in black ink, reading "Vijay K. Bhasin", with a long horizontal line extending to the right.

MAY 2026