



City of
Woodson Terrace
Missouri

4323 Woodson Road
Woodson Terrace, MO 63134
Office: 314-427-2600
Fax: 314-427-0571
www.woodsonterrace.net

Minutes

REGULAR BOARD OF ALDERMAN MEETING

Woodson Terrace City Hall
Thursday, December 21, 2017

CALL TO ORDER

A meeting of the Board of Alderman of the City of Woodson Terrace was held on Thursday, December 21, 2017, at City Hall, 4323 Woodson Road. Mayor Besmer presided and called the meeting to order at 7:03pm.

PLEDGE OF ALLEGIANCE

Mayor Besmer led the Pledge of Allegiance

ROLL CALL

Aldermen Present

Aldermen Absent

Donna Conlon
Nick Goodall
Ronald Hogan
Rita A. Martin
Gregory Mills
Robert Welby
Joan Willey
Maryanne Zaiz

Following roll call, City Clerk Ellie Crane reported a quorum was present. Also present were: City Administrator Doug Zaiz, Chief Butch Mayberry City Collector Kyla Hill, Administrative Assistant John Conlon, and members of the general public.

APPROVAL OF MINUTES –

Mayor Besmer asked for a motion to approve the minutes from November 16 and December 14, 2017. Alderman Mills made the motion, seconded by Alderman Conlon.

Donna Conlon	Aye
Nick Goodall	Aye
Ronald Hogan	Aye
Rita A. Martin	Aye
Gregory Mills	Aye
Robert Welby	Aye
Joan Willey	Aye
Maryanne Zaiz	Aye

Minutes Approved.

PAYMENT OF BILLS

Mayor Besmer then asked for a motion to approve the payment of bills. Alderman Willey made the motion, seconded by Alderman Mills.

Donna Conlon	Aye
Nick Goodall	Aye
Ronald Hogan	Aye
Rita A. Martin	Aye
Gregory Mills	Aye
Robert Welby	Aye
Joan Willey	Aye
Maryanne Zaiz	Aye

**OPEN FORUM FOR
CITIZENS**

Resident Caroline Martin (9640 Amity) thanked the city for hosting Toys4Tots.

Resident Chris Miller (4435 Lindscott) wanted to know which department is in charge of cars parking over curbs and onto lawns. It was determined both Code and the Police can handle this issue. Also, he would like to see some regulation on lost pet signs, as they are not being picked up. City Clerk Ellie Crane was familiar with this pet owner and said she'd call after the meeting.

**REPORT OF OFFICERS
Chief of Police**

Chief Mayberry reported his department loaded 57 baskets of holiday meals for WT residents. This list is comprised from names given to them by schools and other people they come across who can use the hand around the holidays. Any baskets unclaimed/undeliverable will be donated to a local food pantry.

He has been speaking with the insurance regarding the K9 car accident. They are still taking applications for police officer.

City Collector

Collectors report on file

City Administrator

City Administrator Zaiz reported the new office phones will be in next week and we are very close to a contract with the IT company. Alderman Willey asked about the Community Center sign. The city hired the same company that made the others to make a new one and refurbish the old one.

City Clerk

City Clerk Ellie Crane reported a court total of \$14,403.50. She also reported there were about 40 children at the Christmas party the city puts on for the resident children and grandchildren. Left over toys were added to the Toys4Tots box.

City Attorney

City Attorney Vatterott explained the legislation on the agenda. The City has not increased its rental car fees in many years. Also, with 2 new proposed hotels, the City would be remiss without a traffic study on the area.

City Admin asked if we could promote the fee increase. Yes, the city can promote it but not with city funds. The city can collect donations for advertising, mailings, and put something in the newsletter. This can be informational only.

Mayor

The Mayor briefly explained that there are a few special districts in the commercial areas of the city, and that a representative from the city needs to be on the board of these districts. The CID (Community Improvement District) and TDD(Transportation Development District) had a spot vacated when Alderman Crane resigned. The city has chosen to appoint City Collector Kyla Hill. The Mayor asked for a motion to appoint Ms. Hill. Alderman Mills made the motion, seconded by Alderman Martin.

Donna Conlon	Aye
Nick Goodall	Aye
Ronald Hogan	Aye
Rita A. Martin	Aye
Gregory Mills	Aye
Robert Welby	Aye
Joan Willey	Aye
Maryanne Zaiz	Aye

Motion carried to approve Ms. Kyla Hill to represent the City of Woodson Terrace on the OHM Woodson Terrace TDD and CID board.

REPORT OF COMMITTEES

Public Works

Alderman Zaiz reports the Town Hall sign is complete. The white post design matches the railing and they will be doing more landscaping in the spring.

Public Works is ready for winter weather.

The department will be adding a new mower in 2018. The Ferris zero turn has many hours on it and will need repairs.

The city is still looking for a full time Code enforcer with experience.

The city is working on a comprehensive Sidewalk repair action plan as we are not moving fast enough for the ADA. Mr. Vatterott asks if a grant is possible, the city engineer is working on that.

Budget, Wage and Job

Alderman Hogan shared that the committee met on December 14th. They discussed changes to the handbook, options for the playground, and laptops vs iPads vs paper.

Planning and Zoning

No Meeting

Municipal League

The MML had a speaker on Smart Energy

Economic Development

No Meeting

Parks and Special Projects

Alderman Willey informed the Board of the recent Holiday decorating contest. She thanked the City Clerk for getting the signs out in a timely fashion.

Alderman Conlon reported they had 20+ dishes at the craft club holiday pot luck. They meet twice a month.

Alderman Martin shared that they had 51 seniors and staff at the annual Christmas Party.

Alderman Martin also informed the board that the 6th annual Veteran’s Committee Trivia night will be held March 24, 2018 at the Woodson Terrace Community Center.

Legislation

With nothing further, the Mayor asked for a motion to read Bill 2103 twice by title only. Alderman Mills made the motion, seconded by Alderman Zaiz.

- Donna Conlon Aye
- Nick Goodall Aye
- Ronald Hogan Aye
- Rita A. Martin Aye
- Gregory Mills Aye
- Robert Welby Aye
- Joan Willey Aye
- Maryanne Zaiz Aye

Bill 2103: AN ORDINANCE OF THE CITY OF WOODSON TERRACE CALLING FOR AN ELECTION TO AUTHORIZE THE CITY TO INCREASE THE ANNUAL MOTOR VEHICLE RENTAL AGENCY BUSINESS LICENSE FEE

With no discussion the bill was read a second time.

The Mayor asked for a vote:

- Donna Conlon Aye
- Nick Goodall Aye
- Ronald Hogan Aye
- Rita A. Martin Aye
- Gregory Mills Aye
- Robert Welby Aye
- Joan Willey Aye
- Maryanne Zaiz Aye

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Bill 2103 becomes Ordinance 1994.

The Mayor asked the board to make a motion regarding the following Resolution:

**RESOLUTION 11-2017:
RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
WOODSON TERRACE AWARDDING A TRAFFIC STUDY FOR NATURAL
BRIDGE ROAD EAST OF WOODSON ROAD TO CBB TRANSPORTATION.**

Alderman Mills made the motion, seconded by Alderman Conlon.

Donna Conlon	Aye
Nick Goodall	Aye
Ronald Hogan	Aye
Rita A. Martin	Aye
Gregory Mills	Aye
Robert Welby	Aye
Joan Willey	Aye
Maryanne Zaiz	Aye

Motion passes.

With no further business, the meeting adjourned at 7:57PM

Respectfully Submitted,

City Clerk