



City of
Woodson Terrace

4323 Woodson Road | Woodson Terrace, MO 63134
P: 314-427-2600 | F: 314-427-0571
www.woodsonterrace.net

BUILDING PERMIT FEES

Building permits are \$20 for the first \$1,000 in total project costs, plus \$3 for each additional \$1,000.

BUILDING PERMIT APPLICATION

PROJECT INFORMATION

Project Address _____ Suite Number _____

Property Owner Information

Name (Please Print) _____

Address _____

Phone # _____

Email _____

Contractor Information

Name (Please Print) _____

Address _____

Phone # _____

Email _____

Description of Work: _____

Total Cost of Construction \$ _____

PERMIT INFORMATION (\$10.00/INSPECTION)

Date of Post Hole Inspection: _____ By: _____

Date of Framing Inspection: _____ By: _____

Date of Final Inspection: _____ By: _____

SIGNATURES

Signature of Applicant _____ Date _____

Signature of Contractor _____ Date _____

CITY OFFICIALS ONLY

Approval Date: _____ Approved By: _____ Cost of Permit: \$ _____

Receipt Number: _____ Date of Payment: _____ Permit Number: _____

Comments: _____

Why Get a Permit?

Building permits are safeguards to ensure that construction projects performed on private property are safe, meet environmental standards and comply with adopted building codes. These safeguards protect homeowners and their family, friends and neighbors from work that does not meet minimum code requirements. Building permits help protect an owner's financial investment and minimize liability or problems during a future sale of the real estate.

REQUIRES A PERMIT	DOESN'T REQUIRE A PERMIT
<ul style="list-style-type: none">▪ New home▪ Room additions▪ Basement finishing▪ Concrete flat work▪ Exterior modifications▪ Disaster repair (structural)▪ Decks and gazebos▪ Enclosing a carport▪ Foundation repair▪ Fireplace installation▪ Patio, deck or porch roof▪ Sheds larger than 120 square feet<ul style="list-style-type: none">○ Require slab or piers▪ Sheds less than 120 square feet<ul style="list-style-type: none">○ Require registration only▪ Retaining walls more than 30 inches in height▪ Spas or hot tubs▪ Swimming pool▪ Manufactured homes▪ Demolition▪ Electrical work▪ Furnace replacement▪ Attic fan installation▪ Emergency generator▪ Water heater replacement▪ Air conditioner replacement▪ Rough plumbing alteration	<ul style="list-style-type: none">▪ Carpet or tile installation▪ Driveway resurfacing (asphalt overlay)▪ Garbage disposal replacement▪ Gutter replacement▪ Home security system▪ Kitchen appliance replacement▪ Painting interior & exterior walls▪ Patching drywall▪ Installing drywall▪ Building a partition wall, non-load bearing▪ Playground equipment installation▪ Roof replacement, shingle replacement only▪ Siding replacement▪ Tuck-pointing bricks (non-structural repair)▪ Window repair or window glass replacement▪ Window replacement if same size

Please contact Woodson Terrace for zoning approval before reaching out to St. Louis County. Woodson Terrace requires a site plan depicting the following information before zoning approval is granted:

1. Location and dimensions of any existing structures and their distance from the property lines;
2. The direction of the slope or drainage is illustrated on the site plan by arrows;
3. The ground elevations and the elevation of the top of the foundation of the structure(s);
4. Location and width of easements (Easements give access rights to Utility Companies and other duly-authorized agencies), thus building within a dedicated easement is restricted;

Homeowners drawing their own construction plans may obtain a copy of their site plan from:

1. The survey of your house at the time you purchased the property;
2. The Title Company that closed the sale of your house;
3. The building permit for your house;
4. The St. Louis County, Assessor's Plat Book maps

BUILDING PERMIT SPECS

FENCING

Foremost must adhere to ORD. # 1857, Sec. 400.260.

GENERAL

Max 6' in height.

Fence bottom 1-2" above ground to facilitate grass trimming

Good side out—horizontal and vertical support members inside of fenced area or hidden from both neighbors' and general public's view.

Post holes 30" deep minimum.

Chain link sharps edge down.

Proper fasteners, no sharps protruding on privacy fence.

FLATWORK

6 sack fiber mix. 4" slump- air-entrained- if freezing temps possible.

Compacted subsoil or compacted 4" rock base.

Isolate at foundations and sidewalks.

Expansion joints every 10'.

Approach 6" thick 10' long.

SHEDS/GARAGE

If the shed is less than 120 sq. ft. fill out STORAGE SHED REGISTRATION form at City Hall.

If the shed is larger than 120 sq. ft. it must be on a mono slab or pier system, and a permit from the City of Woodson Terrace is required.

Garages—need foundation system and St. Louis County permitting.

I, _____ the undersigned, acknowledge that I have received this information.
Printed Name

Signature

Date